Proceedings of a regular meeting of the Town Board of the Town of Pamelia held on Monday, April 8, 2019 at the Municipal Building, Route 37; Supervisor Scott Allen called the meeting to order at 7:01 p.m. Council members present were Timothy Kelly, Kenneth Hart, Grace Pruitt and Lisa Brenon. Highway Superintendent Bruce Call and Supervisors Clerk Annie Snyder were also present. Attorney Dave Renzi entered the meeting at 7:08 p.m.

Minutes approved

Minutes of the March 11, 2019 regular meeting were approved as submitted on a motion made by Tim Kelly and seconded by Ken Hart. All voted aye; carried.

Budget Appropriations

Ken Hart made a motion and Lisa Brenon seconded to approve the following 2019 budget appropriations. All voted aye; carried.

General Fund
Add new line item SW2680
To: SW2680 + $5,000

Funds Amended

A motion was made by Lisa Brenon and seconded by Tim Kelly to amend the March 11, 2019 General Fund total from $202,365.25 to $219,324.15 to include No. 69, to subtract $10.10 for sales tax, and to add $2.00 to No. 67 for an error. All voted aye; carried.

Jefferson County Assessment Services

Roxanne Burns from Jefferson County presented an update to the Town Board on the progress of the assessment services.

Roxanne stated they have received 170 Star Exemption applications and are reaching out to 61 that have not been filed.

Alex Marchenkoff has mailed in 153 renewals and new forms for the Enhanced Star Exemption and has been doing field inspections and updating assessments from building permits.

Next month there will be more to report after the tentative roll has been filed.

Correspondence

Supervisor Scott Allen reported he has spoken with Robin from Heather Acres about a late fee charged on the water bill which she stated they did not receive and was paid 6 days late.

They are requesting the Town to deduct the late charges.

Attorney Dave Renzi stated that the Town must follow the water/sewer law, but the Town can do what's appropriate.

After a short discussion, Tim Kelly made a motion and Ken Hart seconded to waive a one time late charge. All voted aye; carried.

Bethany Duflo, of Plaza Drive, was present. She petitioned last month for a speed reduction on Plaza Drive, and is requesting a Resolution from the Town be forwarded to the County.

Resolution #19

Scott Allen made a motion and Ken Hart seconded to adopt Resolution #19 where the Town of Pamelia and the County Superintendent of Highways hereby requesting the Department of Transportation to establish a lower maximum speed at which vehicles may proceed on County Route 31.

The foregoing Resolution was adopted by a roll call vote as follows:
Scott Allen, Yes; Timothy Kelly, Yes; Ken Hart, Yes; Lisa Brenon, Yes; Grace Pruitt, Yes.

Scott Allen stated he has received the 2019 Evans Mills Library Contract for signature.

Tim Kelly made a motion and Lisa Brenon seconded to enter into the yearly contract in the amount of $500. All voted aye; carried.

Scott Allen has received correspondence from MS Realty, formerly Purcell Construction, who have been paying the National Grid bills for Sewer District 9. The bill should have been put in the Town of Pamelia's name in 2015.

Ken Hart made a motion and Tim Kelly seconded to reimburse $1,162.38 to MS Realty for the National Grid bills. All voted aye; carried.

Supervisor Scott Allen stated he has received a proposal from North Shore Solutions who holds the e-mail address for Scott and the domain for the Town of Pamelia.

The proposal for web site design and maintenance is $1,000 for basic set up fee which includes 10 hours of training and a $490 yearly software subscription. A second would be $50 per hour, and a third is 12 hours per year for $420, or $790 per year which includes 30 hours of training and maintenance.

Tim Kelly asked if the Town could use Bed Tax money to pay for the cost of the website as promotion for the Town. Scott Allen stated he didn't see why the Town could not do that.

After a discussion, Tim Kelly made a motion and Lisa Brenon seconded to enter into a one year agreement with North Shore Solutions for $790 for 30 hours. All voted aye; carried.

Scott Allen stated that Jefferson County has extended the deadline to June 30, 2019 for ordering the radios for the new 911 enhanced radio communication being installed by Jefferson County.

The quote from Wells Communication would be billed by Motorola and would include four

portable radios including software keys and a 3 year warranty for $4,669.89, four mobile units including programming and installation and a 3 year warranty for $8,408.14.

Scott Allen made a motion and Ken Hart seconded to enter into an agreement with Motorola for the four mobile units for $8,408.14 and four portable radios for $4,669.89. All voted aye; carried.

Supervisor Allen stated he has received the 284 Agreement for the Expenditure of Highway Moneys.

This Agreement between the Town Highway Superintendent and the Town Board states that moneys levied and collected in the Town and received from the State for State Aid for the repair and improvement of highways shall be expended for the permanent improvement for 1.9 miles of Fults Road not over the sum of $240,000.

Scott Allen made a motion and Grace Pruitt seconded to enter into the 284 Agreement with the Highway Superintendent. All voted aye; carried.

Zoning and Code Enforcement

Walt VanTassel reported that he has had a complaint of garbage on Wayside Drive. Walt has spoken to the tenants and they have cleaned it up.

Barton & Loguidice

John Condino and Taylor Jennings were in attendance and presented an updated schedule of the Water Project to the Board.

John stated that as of April 1st Water District No 1 has been established.

Also, the last Bond Resolution in the amount of $1,500,000 for the replacement of the existing water system will be next month at a Public Hearing.

Resolution #20

Scott offered Resolution #20 and Grace Pruitt seconded to set the Public Hearing in the matter of the Increase and Improvement of the facilities of the Consolidated Water District, in the Town of Pamelia for May 13, 2019 at 7:00 pm.

The Resolution was adopted by roll call vote as follows:
Scott Allen, Yes; Tim Kelly, Yes; Ken Hart, Yes; Lisa Brenon, Yes; Grace Pruitt, Yes;

Taylor Jennings reported that the aerial survey of the Town will be done this week.

Also, Taylor stated that the income survey is nearly complete.

Scott Allen reported that the aeration system in the water tower has been turned back on this afternoon, after repairing a valve.

Supervisor Allen reported that he attended a meeting today with the City of Watertown, Fort Drum, and other users of water from the City, and are working together as as community with the EPA providing disinfectant byproduct numbers for a spreadsheet.

Scott stated that he is looking into implementing automatic flushers for the water system, maybe three or four, in the areas of Barrett's Paving, Rt. 3, Valley View Drive, and possibly Allen Drive, Willowbrook Drive, Liberty Ave, and Pleasant Acres.

Scott will be submitting a plan to the EPA and the Health Department.

Also, in the future, he is looking at possibly having the lift stations cleaned out.

Executive Session

Ken Hart made a motion and Tim Kelly seconded to enter into executive session at 8:25 pm for personnel matters. Bruce Call and Dave Renzi also entered the session. All voted aye; carried.

The regular meeting resumed at 8:32 pm on a motion made by Tim Kelly and seconded by Lisa Brenon. All voted aye; carried.

Payment of the Bills

Tim Kelly made a motion and Grace Pruitt seconded to pay the General Fund bills totaling $5,589.46 No. 70 - 87 . All voted aye; carried.

Lisa Brenon made a motion and Ken Hart seconded to pay the Highway Fund bills totaling $4,528.92 No. 49 - 66 . All voted aye; carried.

Tim Kelly made a motion and Grace Pruitt seconded to pay the Special District Fund bills totaling $120,345.57 No. 32 - 44. All voted aye; carried.

Ken Hart made a motion and Tim Kelly seconded to pay the Capital Fund bills totaling $3,944.85 No. 4 - 5. All voted aye; carried.

Adjournment

The meeting adjourned at 8:34 p.m. on a motion made by Tim Kelly, seconded by Lisa Brenon. All voted aye; carried.

Gwen Call

Gwen Call
Town Clerk
April 8, 2019