Proceedings of a regular meeting of the Town Board of the Town of Pamelia held on Monday, April 8, 2024 at the Municipal Building, Route 37; Supervisor Scott Allen called the meeting to order at 7:01 p.m. Council members present were Lisa Brenon, Ricky VanTassel, Samantha Eves, and David Hart. Highway Superintendent Bruce Call, Engineer John Condino, and Supervisors Clerk Annie Snyder were also present.

Minutes approved

Minutes of the March 11, 2024 regular meeting were approved as submitted on a motion made by Samantha Eves and seconded by Lisa Brenon. All voted aye; carried.

Funds Amended

A motion was made by Samantha Eves and seconded by David Hart to amend the March 11, 2024 Special Districts Fund total from $34,573.71 to $34,623.87 to add No. 38. All voted aye; carried.

Supervisor Scott Allen distributed to the Board members the Standard Operating Procedure for the Town of Pamelia Water and Sewer Connections Information and Instructions for Property Owners and Contractors. The Procedure was updated by the Town Supervisor, Town Engineers, and DANC to explain the Town of Pamelia's requirements and provide guidelines for property owners and contractors, including diagrams on how to properly hook up to water and sewer.

Ricky VanTassel asked about going back and putting in clean-outs on sewer. Scott Allen stated that this would be going forward.

Scott Allen reported that letters have gone out to residents who have not hooked up to the water line and also letters to residents who have not had their old meters replaced.

Carl Herman asked why pictures were taken of the meters at the Northpole Fire Company. Scott stated that they are still waiting for the 2” water meters to come in.

Scott Allen also reported that 683 of 787 meters have been replaced. NCC will continue water meter installations. The last lateral tie-ins will occur in the spring, as well as restoration, hydrant flushing, and the electrical punch list work.

Barton & Loguidice

Engineer John Condino provided a Water/Sewer Project update which included the letters that were sent out to the residents.

John stated that there was a mistake in posting the bid opening date for the Route 37 Water Main Replacement Project. He stated that the Project will have to get rebid and posted again. The Attorneys at EFC said that it didn't follow the State Law. John stated that the Town can hold a special meeting for the bid opening.

The bid opening will be April 19, 2024 at 9:00 a.m and the special meeting was set for April 22, 2024 at 7:00 p.m.

NYS DOT highway work permit is being coordinated.

Rt. 37 Sewer Improvements Project – John Condino reported that the Preliminary Engineering Report is being revised to include the expansion area, and the income survey is underway.

Rt. 12 Sewer Project – John reported that the income survey is underway and B&L is preparing the Preliminary Engineering Report.

SEQR Part 2 & 3 will be done at the May meeting.

Resolution #10

Lisa Brenon offered Resolution #10 and David Hart seconded Rejecting all bids for the Route 37 Water Main Replacement Project and Scheduling a New Bid Opening on April 19, 2024 at 9:00 a.m. All voted aye; adopted.

Samantha Eves made a motion and David Hart seconded to have the Town Clerk post the Special Meeting to accept the bids and award the Project. All voted aye; carried.

Scott Allen questioned John Condino about putting in the Sewer clean-outs. John stated that it would be a consideration in future Projects.

Ricky VanTassel asked the Highway Superintendent what he found out about the contract for the new truck and putting in writing that the cost will not go up except for federal emissions. Bruce stated that because it is a signed contract with the Oswego County bid, and once signed they cannot raise the price.

Payment of the Bills

Lisa Brenon made a motion and Ricky VanTassel seconded to pay the General Fund bills totaling $17,409.83 No. 63 - 81, Highway Fund bills totaling $11,045.09 No. 54 - 71, Special District Fund bills totaling $129,853.36 No. 39 - 51, and Capital Fund bills totaling $114,019.47, Trust & Agency bills totaling $7,332.87 No 5, F.W. Webb Escrow of $1,769.00, and Patel Escrow of $1,000.00. All voted aye; carried.

There was a short discussion on the clean-up of the Route 11 property just outside the City, and an update on the Rainbow Motel property on Route 12, which Scott Allen reported that he believes that it has been sold.

Adjournment

The meeting adjourned at 7:42 p.m. on a motion made by Samantha Eves and seconded by David Hart. All voted aye; carried.

Gwen

Call

Town Clerk
April 8, 2024