Proceedings of a regular meeting of the Town Board of the Town of Pamelia held on Monday, August 12, 2024 at the Municipal Building, Route 37; Supervisor Scott Allen called the meeting to order at 7:00 p.m. Council members present were Lisa Brenon, Ricky VanTassel, Samantha Eves, and David Hart. Highway Superintendent Bruce Call, Engineers John Condino and Dustin Clark, and Supervisors Clerk Annie Snyder were also present.

Minutes approved

Minutes of the July 8, 2024 regular meeting were approved as submitted on a motion made by Samantha Eves and seconded by Ricky VanTassel. All voted aye; carried.

Funds Amended

A motion was made by David Hart and seconded by Ricky VanTassel to amend the July 8, 2024 General Fund total from $24,243.36 to $24,581.78 to add No. 146, to amend the Trust and Agency Fund total from $9,209.43 to $9,209.46 to correct an error and to amend the Special Districts Fund total from $396,068.24 to $396,221.31 to add No. 83 - 84. All voted aye; carried.

Budget Appropriations

Samantha Eves made a motion and David Hart seconded to approve the following budget appropriations. All voted aye; carried.

General Fund

From: General Fund	-	$252,000
To: Capital Fund - Water Main Replacement Project	+	252,000

From: General Fund	-	$6,300
To: Sewer District 10 – Capital Project	+	6,300

Correspondence

Supervisor Scott Allen stated he has received a thank you note from the LeRay – Pamelia Senior Citizens for the donation sent to them from the Town of Pamelia.

Scott Allen also reported that the license renewal for the radio is ongoing.

Scott stated that NYMIR has sent a lengthy list of things that the Town needs to work on for the Insurance Co.

One item is the NYS DMV lens which is a license event notification service. The Town needs to register and be part of the lens so that we can be notified of any events or postings on any employee licenses.

Also we need to work on a few procedures.

Scott also stated that the required training for peace officers is an extensive amount of training. He said it is a possibility to contract out for bailiff service.

Ricky VanTassel suggested dissolving the Town Court because it is costing the Town money. Scott stated he will look into it to see if it is possible.

Scott also stated that NYMIR is requiring the Town to have the policies against discrimination and sexual harassment for employees be added the the employee handbook. He will contact the Town Attorney about this.

Also required are battery main disconnects on certain Town vehicles for fire protection, and Scott stated that Highway Superintendent Bruce Call is already working on that.

Scott Allen stated he is looking into a firm for an audit for the Department of Health because it is required for the $750,000 grant money that the Town received.

Supervisor Allen stated he attended the Rt. 3 Sewer Board meeting today, and it was stated that there is infiltration in the Sewer line on Gardner Drive, which the Board voted to hire a contractor to resolve.

Also, there will be an increase in the fixed and variable EDU's for Rt. 3. He will know more in September.

Scott Allen reported that he has received letters from several constituents about the increase in Water/Sewer rates in the Town. Scott explained that the increases are the cost of doing business and the costs of buying and selling water and sewer have increased .

Barton & Loguidice

Dustin Clark updated the Board on the Water System Improvements Project.

He stated that there is $200,000 left over from the Project and recommends installing a cathodic system in the water tower.

He presented Change Order No. 9 to the Contract with North Country Contractors.

The Change Order includes the installation of a Corrpro cathodic protection system, welding brackets for Corrpro cathodic protection, repair of coating system, and interior disinfection upon completion. The total cost is $57,590.

The Engineer has reviewed the remaining rock excavation quantities. There is excess rock quantities that will be removed from the rock excavation bid item. Dustin stated that there will be yearly maintenance and inspection.

Scott Allen reported that IXOM was here last week and performed the yearly inspection on the aeration system. He stated that they replaced the filter on the exhaust blower.

Dave Hart made a motion and Lisa Brenon seconded to approve Change Order No. 9. All voted aye; carried.

Dustin reported that NCC will be completing Rt 37 North water main replacements.

Rt. 37 Sewer Improvements Project – B&L are revising the report to include expansion area. The income survey is complete and the Project has been submitted for the WIIA Grant.

District formation will begin within the next two months.

Sewer District No. 10 - Resolution

Resolution #16

Dustin Clark presented Resolution #16 Scheduling a Public Hearing on Monday, September 9, 2024 at 7:15 p.m. For the purpose of establishing Sewer District No. 10 as well as Town Sewer Districts 3, 4, and 5 collection system and pumping station improvements Project.

The total estimated project cost is $17.469 million with an estimated first year user cost, including treatment and O&M charges of $1,242 per EDU.

David Hart offered Resolution #16 and Samantha Eves seconded to schedule a Public Hearing on Monday, September 9, 2024 at 7:15 p.m for the establishment of Sewer District No. 10 and Town Sewer Districts 3, 4, and 5 collection system. All voted aye; carried.

Rt. 12 - Sewer 9 - The Income Survey is underway and the Project has been submitted for funding.

Resolution

Dustin Clark presented a Resolution authorizing expenditure of $11.5 million for improvements to Sewer District No. 9.

Ricky VanTassel asked Dustin if it should be clarified that only people in the District that are connected will be charged EDU's. Dustin stated that because only part of the Project area is identified and submitted for funding, this is the only part that will be charged EDU'S.

After a discussion, Dustin stated he will contact the Town Attorney and Bond Council to get a revised resolution and bring it back next month.

Dustin also stated that the audit to be done for the Grant money received is a Project eligible expense.

Supervisor Scott Allen reported that the last rainfall has flooded out the valve pit on Rt. 12. Scott stated that it will be evaluated to see what needs to be done.

Pump stations on Liberty Avenue, Rt. 342 and northern Rt. 37 have pumped for 24 hours to keep up with the infiltration.

Also, wet wells will be scheduled to be cleaned out.

Highway Superintendent

Bruce Call reported that two box culverts have been installed on Knowlesville Road.

He stated that abatements have been cut and they will be paving on Thursday, Monday and Tuesday.

Public Comments

Several Town residents were present concerning their latest water bills.

Kathy Demar, Route 3 resident, stated her bill has doubled and their usage has not gone up.

Pat Fyles, Route 3, stated that the Water District has been in around 25 years and should be paid for soon.

Also, there was a discussion about the settling basin near her home which she stated needs to be cleaned out.

Supervisor Scott Allen responded that the water/sewer infrastructure needs to be maintained.

Karen Vasquez, Liberty Ave. resident stated there is a problem with flowing and standing water on Liberty Ave. and would like the Town to look into it and clean out the culverts.

Scott Allen explained that in order to correct the water problems, the Town would have to bring in an Engineer and would would have to bill the residents on Liberty Avenue for the expense.

Several residents on Liberty Avenue expressed their concerns about the water problems.

J.R. Bomgarden feels that it is also a problem for emergency vehicles and is a safety issue.

Michelle Bomgarden stated that the problem is every time it rains and is not just flash flooding.

Engineer Dustin Clark explained that the District would have to do a study and try to get funding.

Scott Allen believes that it is a side drainage problem.

Dustin Clark estimated that a study might cost $20,000 to $30,000.

Engineer John Condino stated to the residents of Liberty Ave. that they could authorize the Town to form a Drainage District understanding that the residents of Liberty Ave. would share the cost.

Supervisor Scott Allen stated that the residents should start with a petition from the residents of Liberty Avenue.

Jim Doolittle, owner of Highland Meadows Golf Course was present and questioned his recent water bill, and stated he was charged water usage when the golf course was closed. He stated that he had a leak after the water operators did work.

Supervisor Scott Allen stated that a booster pump was installed last year, but was taken out so that it would not freeze during the winter. It was re-installed by the owner's son.

Mr Doolittle stated that the leak had nothing to do with the pump.

Engineer John Condino stated he will meet with Ken Lowe, inspector for the water project, and go over there and get the facts as to what is going on.

Another resident of Liberty Ave. questioned why her water bill is about $100 more.

Scott Allen stated that we will check the meter readings for her account to see what the usage has

been.

Howard O'Brien, from the Pamelia Volunteer Fire Department was present and stated the Department has had flooding with the recent rainfall. They have had the insurance company come out, but it is not covered by the insurance.

He stated that representatives from Congresswoman Stefanik's office, Congresswoman Tenney's office and DC Builders will be at the station on Friday at 8:00 a.m. to go over everything for possible emergency funding, and also look at property on County Rt 16 for future growth.

Howard stated that the Town Board is welcome to come to the station on Friday.

Payment of the Bills

Lisa Brenon made a motion and David Hart seconded to pay the General Fund bills totaling $28,899.42 No. 147 – 163, Highway Fund bills totaling $32,500.11 No. 120 - 136, Special District Fund bills totaling $108,043.97 No. 85 - 96, and Capital Fund bills totaling $390,250.64 No. 28 - 34, including Consolidated District No.1 Water Project totaling $25,912.82, Water Main Replacement totaling $336,998.73, Sewer District 10 totaling $23,212.55 and Sewer 9 totaling $4,141.54, Trust & Agency bills totaling $9,410.52 No 17, including Love's escrow of $912.50, and National Grid escrow of $315.75. All voted aye; carried.

Scott Allen stated that the Town Clerk will advertise for the Public Hearing for September 9, 2024 at 7:15 p.m.

Adjournment

The meeting adjourned at 9:03 p.m. on a motion made by Ricky VanTassel and seconded by Samantha Eves. All voted aye; carried.

Gwen

Call

Town Clerk
August 12, 2024