Proceedings of a regular meeting of the Town Board of the Town of Pamelia held on Monday, December 12, 2022 at the Municipal Building, Route 37; Supervisor Scott Allen called the meeting to order at 7:01 p.m. Council members present were Kenneth Hart, Ricky VanTassel, and Rusty VanTassel. Council member Lisa Brenon was present via speaker phone. Highway Superintendent Bruce Call, Engineer John Condino, and Supervisors Clerk Annie Snyder were also present.

Minutes approved

Minutes of the November 14, 2022 regular meeting were approved as submitted on a motion made by Rusty VanTassel and seconded by Ken Hart. All voted aye; carried.

Budget Appropriations

A motion was made by Ken Hart and seconded by Rusty VanTassel to approve the following budget appropriation. All voted aye; carried.

General Fund		
From: A3510.4	-	$6,283
To: A1989.4	+	6,283

Hotis Motel

Supervisor Scott Allen stated that the Hearing scheduled for Monday, December 5, 2022 was postponed until the owner gets permits and does whatever is necessary to move forward. The owner has until January 5, 2023 to show he has done what is needed, or the Town will contact Jefferson County Codes and go forward with a hearing.

NYS DOT

Scott Allen reported that he has received an email in regards to the sidewalks near the roundabout on Rt 11 by the Seaway Shopping Center. The State would like to turn them over to the Town of Pamelia for maintenance. Scott has told them verbally that the Town does not want to accept them because we do not have the labor or equipment to snowplow the sidewalks.

The DOT will look into this and get back to Scott.

DANC

Brian Nutting was present and reported on the issues the Town is having in Sewer Districts 3, 4, and 5. Since the recent rainfall, the Sewer System is taking on a lot of ground water at the pump station near the intersection of the Rt 342 and Liberty Avenue.

He stated that a normal flow is 25,000 gallons per day, but recently has been over 175,000 gallons. He stated that this is causing issues for some residents and is costing the Town money.

Brian stated that there is deterioration in the sewer lines and some manhole covers are broken.

Engineer John Condino stated that they are still searching for Grant money to make a sewer project affordable to users.

Scott Allen reported he has received notice that the Engineering Grant for Sewer 9 on Rt 12 has been approved.

Council member Ricky VanTassel asked what the Town can do about the sewer problems.

Brian Nutting stated that the Town can stop the use of sump pumps on Liberty Avenue per the Sewer Use Law.

John Condino stated that the Sewer Use Law does have a provision for inspections and disconnection of sump pumps but only if there is a storm sewer within 100', or a natural drain that you can direct it to. The inspections have to be done when the properties change hands.

John Condino stated that they can also raise manhole covers up.

Walt VanTassel stated that there are several sump pumps in use on Liberty Avenue.

Brian Nutting stated he will look into correcting some of the manhole covers.

Supervisor Allen updated on the water leaks in the Town. He reported that a building on Rt. 11 has water leaking under the building and there was water leaking at the Hotis Motel before shutting it down.

Brian Nutting stated that the Development Authority will continue to check for leaks.

Insurance Quotes

Adam Fuller, from Fuller Insurance, offered background information and presented new quotes to the Board which included property, casualty and health insurance. He stated that they have been with Glatfelter insurance for a few years.

Kristen Juliana, representing Eastern Shores Insurance through NYMIR, also provided Company information and presented a quote to the Board. She stated that NYMIR is a not for profit Insurance Company which insures municipalities.

Adam Fuller also presented and reviewed quotes requested by Town employees for dental and vision coverage.

After asking questions, the Town Board suggested having a special meeting on Tuesday, December 20th at 7:00 PM to give them more time to review both quotes.

Barton and Loguidice

John Condino reported that construction on the Water Project has pretty much shut down for the winter. Contractors are still installing laterals on Murrock Circle.

John reported that Sensus radio equipment should be installed on the water tower this week.

Highway Department

Bruce Call asked the Board what they would like to do with the cold storage building that was damaged from the weight of the snow from the recent storm. Bruce has replaced some of the damaged boards.

The Town Board discussed whether to repair the building or put up something new. They suggested getting some quotes for both.

John Condino stated he can do an engineering feasibility study.

Ricky VanTassel made a motion and Ken Hart seconded to have Barton and Loguidice put together a quote. All voted aye; carried.

Bruce Call stated that the Snow and Ice Contract with Jefferson County is up for renewal at the end of the year. He stated that at this time the Town does not have a contract with the County. Pamelia is one of only two Towns that does not have a contract with the County. He put together some figures and explained that it would be making money for the Highway Department and will help supplement the budget.

He stated that the Town would be plowing fifteen miles of the County roads which were turned over to the County several years ago, and which some of them the Town has to pass over anyway to get to roads that the Town is plowing. Bruce stated that if the Town has the snow and ice contract with the County, he can get summer work also with added income.

Rusty VanTassel stated that he thinks we have enough to do right now and doesn't want to go with the contract. Ricky VanTassel stated he wants to see more information for the summer work for the County.

Resident Estella Hart addressed the Town Board and reminded them that they work for the residents of the Town.

Public Comments

Resident Lori Woodward questioned what the owner of the Hotis Motel has to do to come into compliance.

Scott Allen reported that the owner has contacted the Town Attorney, the Town Supervisor and Jefferson County Code Department. Scott stated that the owner would have to secure a permit and show that his engineers are legal and are on board with the process before the January 5, 2023 deadline.

A discussion followed with questions being answered by Scott Allen.

Executive Session

Ricky VanTassel made a motion and Ken Hart seconded to enter into executive session to discuss a legal matter. Rusty VanTassel voted aye; Scott Allen abstained; carried.

The executive session was entered into at 9:29 pm.

The regular meeting resumed at 9:40 pm on a motion made by Rusty VanTassel and seconded by Ken Hart. All voted aye; carried.

Supervisor Scott Allen stated no voting or actions took place during the session.

Re-appointments

Rusty VanTassel made a motion and Ricky VanTassel seconded to re-appoint Stan Tibbles to a 5 year term on the Zoning Board of Appeals beginning on January 1, 2023. All voted aye; carried.

Rusty VanTassel made a motion and Ken Hart seconded to re-appoint Mary Lou Tesmer to a 5 year term on the Planning Board beginning January 1, 2023. All voted aye; carried.

Payment of the Bills

Rusty VanTassel made a motion and Ken Hart seconded to pay the General Fund bills totaling $41,611.47 No. 221 – 244, Highway Fund bills totaling $45,355.86 No. 151 – 168, Special District Fund bills totaling $97,667.26 No. 132 – 141, Capital Fund bills totaling $615,420.15 No. 57 - 59, Trust and Agency bills totaling $9,840.63 No. 12 - 17, and the Overhead Door Escrow account in the amount of $2,241.50 and the balance left in the escrow account will be returned. All voted aye; carried.

Scott Allen stated that the Special Meeting for Insurance will be held on Tuesday, December 20, 2022 at 7:00 pm.

Adjournment

The meeting adjourned at 9:44 p.m. on a motion made by Rusty VanTassel and seconded by Ken Hart. All voted aye; carried.

Gwen Call

Gwen Call
Town Clerk
December 12, 2022