Proceedings of a regular meeting of the Town Board of the Town of Pamelia held on Monday, December 11, 2023 at the Municipal Building, Route 37; Supervisor Scott Allen called the meeting to order at 7:03 p.m. Council members present were Rusty VanTassel, Lisa Brenon, Kenneth Hart and Ricky VanTassel. Engineers John Condino and Dustin Clark, Highway Superintendent Bruce Call and Supervisors Clerk Annie Snyder were also present.

Minutes approved

Minutes of the November 13, 2023 regular meeting were approved as submitted on a motion made by Rusty VanTassel and seconded by Ken Hart. All voted aye; carried.

Funds Amended

A motion was made by Rusty VanTassel and seconded by Ken Hart to amend the General Fund total from $46,223.86 to $46,263.86 to correct an addition error. All voted aye; carried.

Budget Appropriations

Rusty VanTassel made a motion and Ken Hart seconded to approve the following budget appropriations. All voted aye; carried.

General Fund		
From: A3510.4	-	$ 4,560
To: A1355.4	+	4,560
From: A1990.4	-	320
To: A1110.4	+	320
Sewer District		
From: Fund Balance	-	75,000
To: SW8320.4	+	75,000

Insurance

Adam Fuller, of Fuller's Insurance was present and briefly reviewed the Insurance proposal from NYMIR, and explained that the Town would have a return of capitalization of $3,374 for the next two years because the Town was a member of NYMIR previously.

There was a discussion about Mutual Aid Insurance, which the Town has, and also the Fire Departments. A past claim was denied from the Insurance Company, which Scott received from the Evans Mills Fire Department after 60 days, and then turned over to Northpole Fire Company.

There was also a short discussion on shared services liability, and the possibility of obtaining a contract.

Ricky VanTassel made a motion and Rusty VanTassel seconded to accept the Insurance proposal through NYMIR. All voted aye; carried.

Adam Fuller announced that Andrew Marks was present representing United Professional Benefits whom Fuller's Insurance has partnered with for Medical Insurance Andrew introduced himself to the Board. He would be the Town's contact for Medical Insurance. He stated that coverage would not change from the present policy.

Ricky VanTassel made a motion and Ken Hart seconded to allow Supervisor Scott Allen to sign the change of Broker of Record for Medical Insurance. All voted aye; carried.

Re-appointment

Rusty VanTassel made a motion and Ken Hart seconded to re-appoint Kim Casero to a five-year term on the Planning Board beginning January 1, 2024. All voted aye; carried.

Text Messaging System

Supervisor Scott Allen presented a quote from Text My Gov, a text messaging system for Town residents to opt into for information from the Town. The quote is $3,700 annually with an $1,850 one time setup fee, so the first year would be $5,550, and the second year would be $3,700.

It would take sixty days to implement.

After a short discussion, the Town Board decided to put it on hold.

Lisa Brenon stated she will contact someone about manning a Facebook page for the Town that would do similar messaging.

Rt. 3 Sewer Board

Supervisor Allen reported that at the meeting of the Rt. 3 Sewer Board it was decided to keep the fixed rate of $289 and the variable rate of $248 the same for 2024.

Scott Allen made motion and Lisa Brenon seconded to accept the 2024 rates with no change for the fixed of $289 and the variable rate of $248. All voted aye; carried.

Barton & Loguidice

Engineer Dustin Clark presented a 2023 Year in Review for the Water Project.
There has been substantial completion of the Water Project.

NYS Rt 37 North Project has not been approved yet, so will not be replaced until early next year.

They are also awaiting funding announcements for additional water main replacements and the NYS Rt. 37 Sewer Improvements Project.

Love's Truck Stop update – Sewer District No. 9 expanded to include Love's. The Town acquired the County Pump Station on Teal Drive, and the sewer line has been installed on Teal Drive and connected in. Final electrical improvements at the County Pump Station are planned for 2024 by Love's.

A $50,000 Planning Grant for the NYS Route 12 Sewer Study was received in 2023. Barton & Loguidice is currently preparing the Engineering Report, and submission of funding applications are scheduled for 2024.

Supervisor Scott Allen stated he has had conversations with J.R. Pierce, owner of Watertown Recycling and Scrap Metal on Rt 12, and the Town Attorney in regards to the DEC and DEC permits for their property. Scott stated that it is ongoing, but seems to be going well.

Public Comments

Howard O'Brien, representing the Pamelia Fire Department was present and thanked Rusty VanTassel for his time serving on the Town Board and his support of the Fire Department. Howard gave the Board an update on the progress that the Fire Department has made.

The Department has repaired the roof of their building which has been leaking.

He stated that the Fire Department has received a FEMA grant to purchase new air packs. They are also purchasing a 1996 70' ladder truck for $1.00 which will replace the 1984 mini pumper.

Supervisor Scott Allen also thanked Rusty VanTassel for his service on the Town Board which will end December 31, 2023.

Walt VanTassel asked about the sump pumps being emptied into the sewer on Liberty Ave. A discussion followed.

Samantha Eaves, Northstar Auto & Salvage, asked if the old pipe out back of the Town Barn was scrap.

The Board stated they would like to scrap it now when scrap prices are up.

Rusty VanTassel made a motion and Ken Hart seconded to contact Auctions International to sell the scrap pipe. All voted aye; carried.

Ricky VanTassel asked the Highway Superintendent about opening up the road at the end of Graham Rd. A short discussion followed.

There was also a discussion on using Bed Tax money for advertising for tourism.

Ricky VanTassel made a motion to have the end of Graham Rd. opened up to the public. Rusty VanTassel seconded. Lisa Brenon voted yes; Scott Allen voted no; carried.

Ricky VanTassel asked what the status of the Rt.12 motel is.

Scott Allen stated that the County Attorney has been trying to contact the owner. He stated that two businesses that were interested in the property have backed out.

There was also a discussion on the Rasmussen property on Route 11.

Payment of the Bills

Ricky VanTassel made a motion and Lisa Brenon seconded to pay the General Fund bills totaling $31,399.86 No. 220 - 240, Highway Fund bills totaling $85,166.14 No. 150 – 166, Special District Fund bills totaling $140,988.59 No. 124 - 135, Trust and Agency bills totaling $7,332.87 No. 19, Capital Fund bills totaling $925,664.81 No. 62 – 70 including Water Tower Project for $872,354.23, Water Main Replacements for $52,110.58 and Sewer District 9 for $1,200.00; and Love's Escrow totaling $37,497.81. All voted aye; carried.

Adjournment

The meeting adjourned at 9:03 p.m. on a motion made by Rusty VanTassel and seconded by Lisa Brenon. All voted aye; carried.

Gwen

Call

Town Clerk
December 11, 2023