Proceedings of a regular meeting of the Town Board of the Town of Pamelia held on Monday, December 14, 2020 at the Municipal Building, Route 37; Supervisor Scott Allen called the meeting to order at 7:00 p.m. Council members present were Grace Pruitt, Kenneth Hart, Lisa Brenon, and Rusty VanTassel. Highway Superintendent Bruce Call, Zoning and Code Enforcement Officer Walt VanTassel, Engineer John Condino and Supervisors Clerk Annie Snyder were also present.

Minutes approved

Minutes of the November 9, 2020 regular meeting were approved as submitted on a motion made by Rusty VanTassel and seconded by Ken Hart. All voted aye; carried.

Budget Appropriations

A motion was made by Grace Pruitt and seconded by Rusty VanTassel to approve the following budget appropriation. All voted aye; carried.

Sewer	
From: SS8130.4	- $ 4,000
To: SS8120.4	+ 4,000

A motion was made by Grace Pruitt and seconded by Rusty VanTassel to approve the following budget appropriations. All voted aye; carried.

Highway Fund	
From: DA5142.1	- $ 13,300
To: DA5130.4	+ 13,300
From: DA5142.1	- 4,400
To: DA9040.8	+ 1,500
To: DA9060.8	+ 2,900

A motion was made by Rusty VanTassel and seconded by Ken Hart to approve the following budget appropriation. All voted aye; carried.

Highway Fund	
From: DB9010.8	- $ 1,500
To: DB9040.8	+ 1,500

Correspondence

Supervisor Scott Allen reported he has received a letter from Candace Silvey, a resident who rents a home located at 23912 Valley View Dr. She stated she has had two high water bills due to an unknown toilet leaking in the basement. Her payment didn't reach the town clerk until after the penalties were assessed. She is asking the Town Board to reverse the penalties and also give her a

break on the water charges.

The Town Board decided they could not reduce her charges because they have not done that with other similar requests.

Scott stated he will contact her about the decision.

Scott Allen reported he has received notice from the DOT concerning the new rotary for Route 11 near the city limits. They are proposing to install sidewalks from the City of Watertown at LeRay and Mill Streets into the Town of Pamelia and that the Town would be responsible to maintain the sidewalk ramps after the project is complete.

Street lighting will also be installed. Scott stated that the Town would have to create sidewalk and lighting districts. This will have to be addressed in the coming year.

Supervisor Allen reported that Governor Cuomo has passed a new law that mandates municipalities to have an Emergency Response Plan in place by April 1st.

Insurance Quotes

Shane Allen from Eastern Shore Associates Insurance presented and reviewed an insurance quote through NYMIR which is a Municipal Insurance Reciprocal, and Josh Williams, Agent and Broker for the employee benefits plan presented that part of the quote.

Also, Michael Gillette, the Town's current insurance agent for Fuller Insurance presented a new quote through Glatfelter Insurance.

After a discussion, Ken Hart made a motion and Rusty VanTassel seconded to continue with Glatfelter Insurance for the coming year. The Board felt they did not have sufficient time to compare the two quotes. All voted aye; carried.

Zoning and Code Enforcement

Walt VanTassel presented a letter to the Town Board requesting the reason why he cannot issue the certificate of occupancy to Mr. Patel who has built a home off Liberty Avenue.

Scott Allen responded that Mr. Patel has not complied with what was agreed upon for the turnaround in order to obtain the driveway permit.

A discussion followed.

Barton & Loguidice

John Condino presented the Board with the Engineering Review Services Proposal for the Love's Travel Center Development on outer Bradley Street, which includes Scope of Services and Fee for Service.

Rusty VanTassel made a motion and Lisa Brenon seconded to accept the Engineering Review Services Proposal. All voted aye; carried.

Scott Allen stated that Purcell has asked for approval from the Town to name the road at the Bradley Street Industrial Park, Lucas Drive.

Rusty VanTassel made a motion and Lisa Brenon seconded to approve Lucas Drive for the name of the road at the Bradley Street Industrial Park. All voted aye; carried.

It was agreed by the Town Board to have Attorney Bill Buchan attend the January monthly meeting for guidance on sidewalk and lighting districts, the Town's Emergency Response Plan, and also the Liberty Avenue turnaround.

Scott Allen stated there will be a vacancy on the Zoning Board of Appeals, as Dan Casero has chosen not to continue serving. His term ends December 31, 2020.

Highway Superintendent

Bruce Call would like the Town Board's permission to purchase a new Chevy pickup truck for $48,296 on state bid which would include a v-plow and light bar. Bruce would sell the 2012 Ford pickup and replace it with his 2018 Chevy pickup.

A discussion followed.

Lisa Brenon made a motion and Grace Pruitt seconded to allow Bruce to purchase the new pickup truck. Scott Allen voted aye; carried.

Scott Allen stated he will contact Attorney Bill Buchan for consulting on the sidewalk and street lighting, Engineering Review Services Proposal and the Liberty Avenue turnaround.

Payment of the Bills

Rusty VanTassel made a motion and Lisa Brenon seconded to pay the General Fund bills totaling $38,657.26 No 200 - 220, Highway Fund bills totaling $56,919.31 No.153 - 168, Special District Fund bills totaling $102,390.80 No 98 - 107, and Capital Fund bills totaling $33,563.93 No. 24 - 25. All voted aye; carried.

Adjournment

The meeting adjourned at 9:48 p.m. on a motion made by Rusty VanTassel and seconded by Ken Hart. All voted aye; carried.

Gwen Call

Gwen Call
Town Clerk
December 14, 2020

TOWN of PAMELIA

Office of Building Inspection and Code Enforcement

25859 NYS RTE 37
Watertown, NY 13601

December 14, 2020

Dear Hon. Scott Allen,

A letter from William Buchan dated October 5,2020 makes reference to a Town of Pamelia driveway permit which was not needed by Mr. Patel. A permit was issued to Mr. Patel to build a house on property he owns off Liberty Avenue. If he does not want a snow plow to plow the road that's his choice. He has to have 100 feet of road frontage to get a permit, which he does have. Town law allows a single family dwelling to built on a private road.

For me not to give a Certificate of Occupancy there must be a reason. Please provide me with a reason to deny Mr. Patel's Certificate of Occupancy when the house is complete.

Any further questions feel free to call me Walter Van Tassel at (315) 777-7620.

Sincerely yours,

Walter Van Tassel

Walter Van Tassel

cc: Town Board