Proceedings of a regular meeting of the Town Board of the Town of Pamelia held on Monday, February 11, 2019 at the Municipal Building, Route 37; Supervisor Scott Allen called the meeting to order at 7:00 p.m. Council members present were Timothy Kelly, Kenneth Hart, Grace Pruitt and Lisa Brenon. Attorney David Renzi, Highway Superintendent Bruce Call and Supervisors Clerk Annie Snyder were also present.

Minutes approved

Minutes of the January 14, 2019 regular meeting were approved as submitted on a motion made by Ken Hart and seconded by Lisa Brenon. All voted aye; carried.

Budget Appropriations

Tim Kelly made a motion and Lisa Brenon seconded to approve the following 2019 budget appropriations. All voted aye; carried.

General Fund
Add new line item A1940.4
To: A1940.4 + $1,200
From: A1620.4 - 1,200

Tug Hill Commission

Scott stated that if any Board Members are interested in attending the sessions in March, he will need to know soon so that he can add it to the Budget.

Funds Amended

A motion was made by Tim Kelly and seconded by Ken Hart to amend the January 14, 2019 General Fund total from $28,746.24 to $29,896.24 to include No. 26, to amend the Special Districts Fund total from $ 69,912.62 to $68,762.62 to subtract $1,150.00 which should have been in General Fund, and to amend the Highway Fund total from $174,323.83 to $174,315.69 to subtract $8.14. All voted aye; carried.

Correspondence

Scott Allen stated he has sent a letter to the Governor's Office requesting an extension for Jefferson County tax deadline due to ice emergency and winter weather at the end of January to eliminate the late penalties.

Scott Allen also stated he received a letter of resignation from Randy Raso who serves on the Planning Board, and will be moving out of the area.

Public Hearing

A Public Hearing was opened at 7:08 pm for entering into an agreement with the County for assessing.

David Pharoah, resident of Plank Rd. questioned the reason for the change.

Assessor Scott Gillette presented to the Board a copy of the letter he has received from the Supervisor terminating him and stated it was done without a Resolution from the Board. He also supplied data sheets from the County, Certification and continuing education requirements.

Larry Longway stated Scott Gillette was personally appointed for 4 years and was re-appointed in 2013 for 6 years.

Carl Herman, Rt. 11 resident commented on Scott Gillette not being up to date on his schooling.

Gary Mack stated he worked with Scott Gillette while serving on the Grievance Board, and had no issues with him.

Scott Allen asked if there were any further comments from the public.

Ricky VanTassel, resident of Rt 37 questioned whether the Board could hire another assessor instead of going with the County.

Gary Mack stated that it was the Town's choice in the past not to do a re-evaluation of the Town.

Scott Allen asked for any further comments.

Larry Longway added that there is nothing wrong with staying at 57% equalization rate if everyone was appraised proportionately, and there is nothing to gain by going to 100%.

Scott Allen again asked for any further comments from the public.

Tim Kelly made a motion and Grace Pruitt seconded to close the Public Hearing at 7:24 pm. All voted aye; carried.

Insurance

Mike Gillette, agent for Fuller Insurance reported that Geico has accepted 100% liability and has made an offer for repairs on a hydrant that was hit by a vehicle. The offer was 75% of the claim amount.

After a short discussion, it was decided that Scott Allen and Dave Renzi will draft a letter to the Insurance Co. to see if they will pay more of the claim.

Mike Gillette also provided to the Board information on insurance on cyber exposures and data compromise. He stated that the insurance can be purchased separately or together, and the cost is $624 per year for cyber insurance and $478 for data compromise.

The Town Board decided to wait to discuss it further.

Executive Session

Ken Hart made a motion and Grace Pruitt seconded to enter into executive session at 7:43 pm for litigation and personnel issues. All voted aye; carried.

The regular meeting resumed at 9:27 pm on a motion made by Tim Kelly and seconded by Ken Hart. All voted aye; carried.

Scott Allen reported that there was no voting during the session.

Scott Allen stated that Scott Gillette will provide credentials and documentation tomorrow.

Tim Kelly made a motion and Ken Hart seconded to hold a special meeting on Tuesday, February 12, 2019 at 7:00 to give Scott Gillette time to provide the information. All voted aye; carried.

Scott Allen stated that he has the new agreement with DANC for U dig services. Scott has asked for a two-year agreement instead of a one-year.

The only changes from last year's agreement is the GIS supervisor would increase from $65 to $75 per hour and the Operator would increase from $57 to $58 per hour.

Grace Pruitt made a motion and Tim Kelly seconded to allow Scott Allen to sign the two-year agreement. All voted aye; carried.

Ken Hart made a motion and Tim Kelly seconded to have Scott send a letter to the Doolittle's and their attorney in regards to the water agreement between Doolittle and the Town. All voted aye; carried.

Scott Allen stated that because of the resignation of Randy Raso, Alternate Planning Board member Brian Kampnich has agreed to accept the Board position.

Tim Kelly made a motion and Ken Hart seconded to appoint Brian Kampnich as a member of the Planning Board. All voted aye; carried.

Scott Allen stated there is now an opening for Alternate member of the Planning Board and one opening for Assessment Board of Review.

Barton & Loguidice

John Condino and Taylor Jennings were in attendance and presented an updated schedule of the Water Project to the Board.

Resolution #9

Attorney Dave Renzi presented a short-form SEQR Determining that the Proposed Town of Pamelia Water District Consolidation is an Unlisted Action and will not have a Significant

Adverse Impact on the Environment, and that the Town of Pamelia Town Board establishes itself as Lead Agency for the Action.

The foregoing Resolution was adopted by roll call vote as follows:
Scott Allen, Yes; Tim Kelly, Yes; Lisa Brenon, Yes; Grace Pruitt, Yes; Kenneth Hart, Yes.

Resolution #10

Scott Allen presented Resolution #10 and Grace Pruitt seconded with an Order of the Town Board of the Town of Pamelia Calling a Public Hearing on March 11, 2019 at 7:00 pm in the Matter of the Draft Joint Consolidation Agreement between Water Districts No. 4, 5, 6, 7, 8, 10, and 11 and the Town of Pamelia.

The foregoing Resolution was adopted by a roll call vote as follows:
Scott Allen, Yes; Tim Kelly, Yes; Ken Hart, Yes; Lisa Brenon, Yes; Grace Pruitt, Yes.

Sewer Study

Taylor Jennings presented a proposal for an agreement for a Sewer Study with a $30,000 EPG grant. The 20% local match from the Town would be $6,000.

Scott Allen made a motion and Tim Kelly seconded to go forward with the Sewer Study. All voted aye; carried.

Resolution #11

Tim Kelly offered Resolution #11 and Ken Hart seconded Designating Town Supervisor to Execute the NYS Environmental Facilities Corporation Engineering Planning Grant Agreement for the Preliminary Engineering Report for the Pamelia Sewer System Study.

The foregoing Resolution was adopted by a roll call vote as follows:
Scott Allen, Yes; Tim Kelly, Yes; Ken Hart, Yes; Lisa Brenon, Yes; Grace Pruitt, Yes.

Resolution #12

Tim Kelly offered Resolution #12 and Ken Hart seconded for Authorization and Appropriation of Local Match for the NYS Environmental Facilities Corporation Engineering Planning Grant for the Preliminary Engineering Report for the Pamelia Sewer System Study.

The foregoing Resolution was adopted by a roll call vote as follows:
Scott Allen, Yes; Tim Kelly, Yes; Lisa Brenon, Yes; Grace Pruitt, Yes; Ken Hart, Yes.

Resolution #13

Tim Kelly offered Resolution #13 and Ken Hart seconded for the Determination that the

Proposed Pamelia Sewer Study is a Type II Action Under SEQR and Will Not Have a Significant Adverse Impact on the Environment.

The foregoing Resolution was adopted by a roll call vote as follows:
Scott Allen, Yes; Tim Kelly, Yes; Lisa Brenon, Yes; Grace Pruitt, Yes; Kenneth Hart, Yes.

John Condino presented an amendment requesting $2,600 for extra cost for hydrant and valve location because an additional day was needed for NCC and Barton and Loguidice to complete.

Tim Kelly made a motion and Ken Hart seconded to accept the amendment requesting the $2,600 for the cost of the extra day. All voted aye; carried.

John Condino stated that an aerial survey of the Town should be done before spring. The imaging data will be used for the Water Project and future Projects.

Public Comments

June Peterson, Hinds Rd. resident questioned where the sewer might be installed.
A short discussion followed.

Payment of the Bills

Grace Pruitt made a motion and Lisa Brenon seconded to pay the General Fund bills totaling $20,752.03 No. 28 - 43. All voted aye; carried.

Tim Kelly made a motion and Ken Hart seconded to pay the Highway Fund bills totaling $31,252.48 No. 17 - 33. All voted aye; carried.

Ken Hart made a motion and Tim Kelly seconded to pay the Special District Fund bills totaling $11,637.99 No. 12 - 21. All voted aye; carried.

Grace Pruitt made a motion and Lisa Brenon seconded to pay the Capital Fund bills totaling $19,012.29 No. 2. All voted aye; carried.

Scott Allen stated that there will be a special meeting Tuesday, February 12, 2019 at 7:00 pm.

Adjournment

The meeting adjourned at 10:19 p.m. on a motion made by Tim Kelly, seconded by Lisa Brenon. All voted aye; carried.

Gwen Call

Gwen Call
Town Clerk
February 11, 2019

Proceedings of a Special Meeting of the Town Board of the Town of Pamelia held on Tuesday, February 12, 2019 at the Municipal Building, Route 37; Supervisor Scott Allen called the meeting to order at 7:01 pm. Council members present were Timothy Kelly, Kenneth Hart, Grace Pruitt and Lisa Brenon. Highway Superintendent Bruce Call and Supervisor's Clerk Annie Snyder were also present.

Supervisor Scott Allen reported he received information provided by the County from the State which included a letter from Scott Gillette to the State in regards to getting his training and certifications. Also, the State supplied Scott Gillette's record of training and certifications, and a letter that was sent to Mr. Gillette from the Real Property Tax Office in Albany stating that he was subject to removal for failure to comply with training obligations, however a removal hearing date has not been scheduled.

Scott Allen also stated that not one resident has been input for the IVP Program for the Enhanced Star Exemption.

Tim Kelly reported he has reached out to three different assessors in the County, with only one stating that they might by interested.

A discussion followed.

Roxanne Burns informed the Board about the hours that the County would be available, and they would also be setting hours at the Town Office.

She also explained that they will be setting some hours that they would be at the Town Office to help residents fill out their IVP forms for the Enhance Star Exemptions.

Resolution #14

Grace Pruitt offered Resolution #14 and Scott Allen seconded to Terminate the Assessor/Appraisal Services of Scott Gillette. Roll call vote as follows:

Scott Allen, aye; Grace Pruitt, aye; Lisa Brenon, aye; Timothy Kelly, nay; Ken Hart, nay; adopted.

Resolution #15

Grace Pruitt offered Resolution #15 and Lisa Brenon seconded to Enter into an Agreement With The County of Jefferson For Appraisal, Exemption and Assessment Services on an Interim Basis. Roll call vote as follows:

Scott Allen, aye; Timothy Kelly, aye; Kenneth Hart, aye; Grace Pruitt, aye; Lisa Brenon, aye; adopted.

Roxanne Burns explained about getting through taxable status day which is March 1st, the Tentative Roll and the Final Roll to be in compliance with New York State Rules and Regulations of Real Property Tax.

Adjournment

The meeting adjourned at 8:08 pm on a motion made by Tim Kelly and seconded by Ken Hart. All voted aye; carried.

Gwen Call, Town Clerk
February 12, 2019

Gwen Call