Proceedings of a regular meeting of the Town Board of the Town of Pamelia held on Monday, February 14, 2022 at the Municipal Building, Route 37; Supervisor Scott Allen called the meeting to order at 7:00 p.m. Council members present were Lisa Brenon, Kenneth Hart, Rusty VanTassel, and Ricky VanTassel. Highway Superintendent Bruce Call, Zoning and Code Enforcement Officer Walt VanTassel, Engineers Dustin Clark and Taylor Jennings, Attorney's Bill Buchan and Sharon Sutter, and Supervisors Clerk Annie Snyder were also present.

Minutes approved

Minutes of the January 3, 2022 special meeting, January 10, 2022 regular meeting and January 24, 2022 special meeting were approved as submitted on a motion made by Lisa Brenon and seconded by Rusty VanTassel. All voted aye; carried.

Funds Amended

A motion was made by Lisa Brenon and seconded by Ken Hart to amend the January 10, 2022 Special Districts Fund total from $12,097.67 to $12,877.76 to include National Grid bills in the amount of $780.09, to amend the Highway Fund total from $6,417.64 to $6,390.64 to subtract a voucher previously paid, to amend Trust and Agency Fund total from $6,838.87 to $6,910.19 to include a change in Employee Health Insurance, and to amend the General Fund total from $95,968.13 to $65,398.63 to subtract $50,000.00 which was a due to, to the Capital Fund for the Sewer, to include No. 23 – 25, escrow bills of $19,430.50 transferred from Trust and Agency to the General Fund. All voted aye; carried.

Supervisor Scott Allen reviewed the 2021 Dog Report received from Jefferson County Dog Control.

Scott stated that he will be attending the quarterly meeting for disinfectant byproducts among the different communities in the area that receive their water from the City of Watertown.

Scott Allen presented and reviewed the following Resolutions regarding Town Assessing:

Resolution #19

Lisa Brenon offered Resolution #19 and Rusty VanTassel seconded pursuant to the authority granted by Executive Order No. 11.1 issued by the Governor of the State of New York, giving the Town Assessor the authority to grant exemptions on the 2022 assessment roll.
Roll call vote as follows:
Scott Allen, aye; Lisa Brenon, aye; Kenneth Hart, aye; Rusty VanTassel, aye; Ricky VanTassel, aye; adopted.

Resolution #20

Kenneth Hart offered Resolution #20 and Rusty VanTassel seconded to direct the Town Assessor to grant exemptions on the 2022 assessment roll to all individuals who received the

senior exemption on the 2021 assessment roll and all individuals who received the exemption on the 2021 assessment roll because they were recognized as a person with disabilities and limited income, thereby dispensing with the need for any such individuals to file renewal applications for such exemptions.

The Town Assessor may, in his sole discretion, require a renewal application to be timely filed with his office if he has reason to believe that any such individual, who qualified for the exemption on the 2021 tax roll, may have since changed their primary residence, added another owner to the deed for the relevant property, transferred such property to a new owner or died.

Roll call vote as follows: Scott Allen, aye; Lisa Brenon, aye; Kenneth Hart, aye; Rusty VanTassel, aye; Ricky VanTassel, aye; adopted.

Consolidated Water District No. 1

Supervisor Allen reported that two properties did not get charged debt retirement on the tax bills.

Property owned by Sue Fiaschetti #74.06-1-16.14 was split and did not get charged when the transaction was done. Also, a vacant lot on Rt. 11 , #74.15-1-17.1. Both parcels should have been charged ½ EDU.

Mike Fitzgerald who has property in Murrock Circle has two EDU's charged and he would like them taken off due to the fact that the business is closed and the building is for sale.

DANC has 20 EDU's assessed. Scott stated that they have been using 5,000 to 7,000 gallons per quarter for three years, and Scott suggests reducing them to 1 EDU.

Rusty VanTassel and Lisa Brenon stated that if they reduce DANC, then they would like to see the Fitzgerald building reduced as well.

After reviewing water usage for DANC, the Town Board decided to assess both DANC and the Fitzgerald property at 2 EDU's.

The Board also decided to assess the Fiaschetti property which was split, and the vacant lot on Rt. 11 at ½ EDU each.

Lisa Brenon made a motion to accept the changes, seconded by Rusty VanTassel. All voted aye; carried.

Public Hearing - Sewer District No. 9

A Public Hearing was opened at 7:45 pm on a motion made by Lisa Brenon and seconded by Rusty VanTassel for Sewer District No. 9 Expansion to include Love's Travel Stop.

Taylor Jennings explained the area included in the District Expansion, and stated that the expansion would also make it possible for others to hook up to the sewer at a later date.

Supervisor Allen asked the public for any comments.

Tim Kelly, 23900 Rt 12 asked how far out Rt 12 the District would extend. Scott Allen stated that it would extend to Rt 342, where the Water District is formed.

Walt VanTassel questioned if residents in the District would have to pay debt retirement. Scott stated not at this time because there is no infrastructure. Engineer Taylor Jennings stated that the four existing businesses are paying for their own infrastructure.

Scott Allen asked for any other comments, again he asked for additional comments.

Rusty VanTassel made a motion and Ken Hart seconded to close the Public Hearing at 7:51 pm. All voted aye; carried.

Resolution #21

Engineer Taylor Jennings presented and reviewed Resolution # 21 for the Establishment of Town of Pamelia Sewer District #9.

Rusty VanTassel offered Resolution #21 and Ken Hart seconded to accept and adopt the materials needed for the expansion of Sewer District #9 .

Roll call vote as follows: Scott Allen, aye; Kenneth Hart, aye; Rusty VanTassel, aye; Lisa Brenon, aye; Ricky VanTassel, aye; adopted.

Barton and Loguidice

Dustin Clark provided an updated Sewer Project schedule and also the 2020 Interest Survey results for the proposed Sewer District Service Area. Also included is a drafted letter that would be sent out to existing Sewer District users explaining the proposed project and the estimated annual costs per customer.

Dustin also reported that the Water Project is on hold and will resume when weather permits. He also stated that they are expecting the Highway work permit from the NYS DOT.

Sewer District #10

After a discussion, Lisa Brenon made a motion and Rusty VanTassel seconded to send out new interest surveys to new users of the proposed Sewer District #10 and to send an informational letter updating existing customers on the proposed Sewer District #10. All voted aye; carried.

Public Comments

Tim Kelly asked is there has been any update on the burned Rainbow Motel on Rt 12. Scott Allen stated that he has not yet heard back from the owner.

Supervisor Scott Allen stated that the local fire departments have responded to several fires in the Town and the volunteers have done a great job.

Attorney Bill Buchan stated that because there are no occupants, it doesn't present an imminent threat.

Attorney Buchan stated that the Town does not have a legal infrastructure, therefore would have to draft a Local Law to address this kind of situation. The Town could use other municipality's Law as a template to build our own.

Joe Wargo, Fire Chief of Northpole Fire Company stated they have had a significant amount of fires for various reasons, and would like to thank the Board and the Town for their support.

Howard O'Brien, from the Pamelia Fire Department agrees that they have had tremendous support from the Town. He reported that because of the Griff's fire on Rt. 3, their department has to replace a 1,000 ft x 5" water hose at a cost of $8,250 and is asking the Town for a one-time assistance to purchase the water hose.

Supervisor Allen stated that the Town has mutual aid insurance. The fire department would turn a claim into their insurance company who would then send it to the Town's insurance. Scott stated that Glen Park Fire Department also has requested help to replace a 1,000 ft. hose which they lost at the fire.

After a discussion, Ricky VanTassel made a motion and Ken Hart seconded to give $7,500 each to the three Fire Departments and will move $22,500 from the General Fund to the Fire District Fund. All voted aye; carried.

Executive Session

Supervisor Scott Allen made a motion and Rusty VanTassel seconded to enter into Executive Session at 9:20 pm to discuss a personnel matter. All voted aye; carried.

The regular meeting resumed at 10:24 pm on a motion made by Rusty VanTassel and seconded by Ken Hart. All voted aye; carried.

Scott Allen stated that no actions were taken during the executive session.

Payment of the Bills

Rusty VanTassel made a motion and Ken Hart seconded to pay the General Fund bills totaling $19,350.47 No. 26 - 43, Highway Fund bills totaling $36,300.11 No. 17 - 31, Special District Fund bills totaling $51,231.93 No. 10 - 20, and Capital Fund bills totaling $2,174,715.78 No. 8, and Trust and Agency bills totaling $8,835.62 No. 2. All voted aye; carried.

Zoning and Code Enforcement

Walt VanTassel asked if the Town was going to move forward for the cleanup of the Rainbow Motel property on Rt. 12.

Scott Allen stated that the next step would be to start the Local Law process.

Walt VanTassel reported that Griff's Redemption Center has obtained a demolition permit to clean up the property after the recent fire.

Walt also reported that at the recent trial over the White Road property issue, Ricky Frazier agreed to vacate the property in 14 days. Barbara Paige has ownership and will clean up the property.

Resolution #22

Scott Allen offered Resolution #22 and Lisa Brenon seconded placing a Town employee on administrative leave after being presented in executive session with information that warrants further investigation.
Roll call vote as follows:
Lisa Brenon, aye; Ken Hart, aye; Scott Allen, aye; Rusty VanTassel, abstained; Ricky VanTassel, abstained; adopted.

Resolution #23

Scott Allen offered Resolution #23 and Ken Hart seconded authorizing to contract a qualified professional to inspect the Hotis Motel for compliance with electrical code and to provide a written report.
Roll call vote as follows:
Lisa Brenon, aye; Ken Hart, aye; Scott Allen, aye; Rusty VanTassel, abstained; Ricky VanTassel, abstained; adopted.

Adjournment

The meeting adjourned at 10:36 p.m. on a motion made by Lisa Brenon and seconded by Scott Allen. All voted aye; carried.

Gwen Call
Town Clerk
February14, 2022