Proceedings of a Special Meeting of the Town Board of the Town of Pamelia held on Monday, January 24, 2022 at the Municipal Building, Route 37; Supervisor Scott Allen called the meeting to order at 7:03 pm. Council members present were Kenneth Hart, Lisa Brenon, Rusty VanTassel, and Ricky VanTassel. Highway Superintendent Bruce Call, Engineers John Condino and Dustin Clark, and Supervisor's Clerk Annie Snyder were also present.

Sewer District No. 9 and Sewer District No. 10

Engineer Dustin Clark reviewed the proposed Sewer District No. 9 which will include the Love's expansion & Sewer District No.10, proposed Rt. 37 improvement project.

Resolution #8

Scott Allen offered Resolution #8 and Lisa Brenon seconded Approving the Map Plan and Report for the Expansion of Town of Pamelia Sewer District No. 9.

Roll call vote as follows: Scott Allen, aye; Kenneth Hart, aye; Rusty VanTassel, aye; Ricky VanTassel, aye; Lisa Brenon, aye; adopted.

Resolution #9

Scott Allen offered Resolution #9 and Ken Hart seconded scheduling a Public Hearing on February 14, 2022 at 7:00 PM regarding the formation of the expanded Town of Pamelia Sewer District No. 9.

Roll call vote as follows: Scott Allen, aye; Kenneth Hart, aye; Rusty VanTassel, aye; Ricky VanTassel, aye; Lisa Brenon, aye; adopted.

Barton & Loguidice Engineering Agreement

Dustin Clark presented Amendment #1 to the Engineering Agreement for Professional Services between The Town of Pamelia and B&L dated February 18, 2019.

The Amendment would be for $35,000 to cover additional services for Sewer District No. 10 and Collection System Improvement Project.

There was a discussion on the proposed Sewer District No. 10 Expansion including estimated user costs and also built-in reserves for future expenses.

The Town Board would like to send interest letters again to get a better percentage of approval for the project.

Resolution #11

Rusty VanTassel offered Resolution #11 and Ken Hart seconded to approve going forward with the SEQR Part 1 for Sewer District No. 10. All voted aye; adopted.

Dustin reviewed Part 1 of the SEQR for Sewer District No. 10 Expansion.

Resolution #10

Scott Allen offered Resolution #10 and Lisa Brenon seconded Declaring the Intent of the Town of Pamelia Town Board to Act as Lead Agency for purposes of conducting a SEQR Assessment of the Sewer District No. 10 Expansion Project.

Roll call vote as follows: Rusty VanTassel, aye; Ken Hart, aye; Lisa Brenon, aye; Ricky VanTassel, aye; Scott Allen, aye; adopted.

2022 County Tax Bills – Debt Service

Scott Allen presented several parcels for discussion by the Town Board.

There was an omitted debt service charge for the following parcels:
74.06-1-7 Rusty VanTassel
74.14-1-1.3 Bonnie Ward
74.14-1-1.1 Robert Dorr
64.17-1-44 Damien Moody
64.17-1-45 Deborah Quesenbury
64.17-1-46 Christian Truyenque
64.17-1-47 Jason Sharp
64-17-1-48 Dinesh Patel

The following parcels were miscodedd on the Jefferson County Assessing System and the owners would like an adjustment for the debt service charge:
74.17-1-46 Fuhrman
74.17-1-38 Patrick Smith
74.14-1-33.2 Eric Young
64.17-1-22.2 Mary Ann Adams
64.17-1-26.21 Mary Ann Adams

The following property owners have notarized letters signed by Supervisor Ray Mallette dated October, 2001 which stated they were exempt from being charged Equivalent Dwelling Unit charges by conveying a right of way and easement to the Town of Pamelia for water or sewer mains across their property.
74.14-1-13 Richard Dorr
74.10-1-13 Harold O'Brien

Attorney Bill Buchan stated the correct process was not followed because there was no Public Hearing. He stated if the Town puts these parcels in the district, the Town would lose the easements. He stated if the Town observes the contracts nothing will change. He recommends not doing anything with these properties.

Also, the following have been assessed a debt service, but are requesting an adjustment:
74.14-1-8 Calcium Fire Hall on Rt 37
DANC – parcel with main building has been assessed 20 EDU's
North Country Library System, presently getting water from the City of Watertown
As part of this project, that line will be severed and they will be a District user.

The following parcels are small pieces of vacant land and have been charged ½ EDU:
74.11-1-5.5 Julie Gould
74.11-1-5.1 Julie Gould
74.17-1-22.1 Pamelia Real Estate, LLC
64.17-1-43 Pamelia Real Estate, LLC
64.18-1-1.4 Doug Long, Inc.

The following property owners stated they do not want water from the Town of Pamelia and would like to be removed from the District:
74.09-1-6 Nicholas Iannuzzi
74.18-1-2.3 Randy Rasmussen
74.18-1-1 Carol Foster – would like ½ EDU eliminated because of a fire which destroyed a building on the property. Engineer John Condino stated one meter is for the apartment building within the city limits and that her house and another building are served by another meter.

Resolution #12

Scott Allen offered Resolution #12 and Rusty VanTassel seconded to eliminate the EDU on the Dorr property and issue a refund. Also, to leave the O'Brien property as is. Supervisor Scott Allen will write a letter to the property owners. All voted aye; adopted.

Resolution # 13

Scott Allen offered Resolution #13 and Lisa Brenon seconded to add back EDU's and add to the 2023 County taxes as an omitted item as recommended by the assessor on the following properties: VanTassel, Ward, Dorr, Moody, Quesenbury, Truyenque, Sharp, and Patel. Scott Allen will write a letter to the property owners. Rusty VanTassel abstained; adopted.

Attorney Bill Buchan recommended abiding by the property code on the tax roll as amended for the following and taxpayers are advised to talk to the assessor about changes of codes:

Resolution #14

Scott Allen offered Resolution #14 and Lisa Brenon seconded not to do a property change until the coding has been changed with the assessor on the properties of Fuhrman and Young. Also, the Smith property will be left as is. Mary Adams will combine her two parcels. Scott Allen will write a letter to the property owners. All voted aye; adopted

Resolution #15

Lisa Brenon offered Resolution #15 and Scott Allen seconded to leave the following properties as is with no change: DANC property and North Country Library System. Scott Allen will write a letter to the property owners. All voted aye; adopted.

Resolution #16

Ken Hart offered Resolution #15 and Lisa Brenon seconded to exempt the Calcium Fire Co and remove the EDU. All voted aye; adopted.

Resolution #17

Lisa Brenon offered Resolution #17 and Scott Allen seconded to make no changes to the following properties: Gould, Pamelia Real Estate, LLC, and Doug Long, Inc. Scott Allen will write a letter to the property owners. All voted aye; adopted.

Supervisor Scott Allen stated he is working with Fiscal Advisors. A Band payment is due on February 11, 2022. He stated that some invoices have not been approved yet. The Town will be getting a new Band for $513,000 on February 10, 2022. Scott stated that he would need to do a transfer of $225,000 from the General Fund to the Capital Fund to accommodate the Band payment.

Resolution #18

Scott Allen offered Resolution #18 and Rusty VanTassel seconded to move $225,000 from the General Fund to the Capital Fund to accommodate the Band payment, which will be paid back this year. All voted aye; adopted.

Adjournment

The meeting adjourned at 10:23 pm on a motion made by Rusty VanTassel and seconded by Ken Hart. All voted aye; carried.

Gwen Call
Town Clerk
January 24, 2022