Proceedings of a regular meeting of the Town Board of the Town of Pamelia held on Monday, July 11, 2022 at the Municipal Building, Route 37; Supervisor Scott Allen called the meeting to order at 7:01 p.m. Council members present were Kenneth Hart, Lisa Brenon, Ricky VanTassel, and Rusty VanTassel. Highway Superintendent Bruce Call, Engineer Dustin Clark, Attorney Bill Buchan and Supervisors Clerk Annie Snyder were also present.

Minutes approved

Minutes of the June 13, 2022 regular meeting were approved as submitted on a motion made by Ken Hart and seconded by Rusty VanTassel. All voted aye; carried.

Funds Amended

A motion was made by Lisa Brenon and seconded by Ken Hart to amend the June 13, 2022 Capital Fund total from $773,335.49 to $791,335.49 to correct clerical error. All voted aye; carried.

Budget Appropriations

A motion was made by Lisa Brenon and seconded by Ken Hart to approve the following budget appropriation. All voted aye; carried.

General Fund		
From: A1990.4	-	$5,000
To: A1420.4	+	5,000

Fiscal Advisors

Supervisor Scott Allen reported that the Town is at the end of the budget for Fiscal Advisors who does the Bond Anticipation Notes and will need to increase the fee schedule to $24,500.

Lisa Brenon made a motion and Ken Hart seconded to authorize Scott Allen to sign the revised agreement with Fiscal Advisors. All voted aye; carried.

Scott Allen reported that there have been multiple water main breaks recently. He presented pictures and damaged pipe for the Town Board to view.

Public Hearing

A motion was made by Rusty VanTassel and seconded by Lisa Brenon to open a Public Hearing at 7:16 PM in the matter of the Increase and Improvement of Facilities of the Consolidated Water District in the Town of Pamelia.

Engineer Dustin Clark stated that the Town will need an additional $2.5 Million for the Water Project.

Dustin reported that the Town has been awarded $1.74 Million from the EPA administered through the NYS Department of Health.

Dustin suggests increasing the original $2.5 million requested by $1.74 million and keep all of the grant applications active.

Dustin stated the other option to consider is to schedule another Public Hearing in August for $4.25 Million and then do the Bond Resolution in August for $4.25 Million.

Supervisor Scott Allen asked for public comments. One resident asked what is causing the water main breaks. The Board explained that there are multiple reasons, one being the type of pipe that was used. The resident also asked why the Bond increase, which Dustin Clark responded that the costs of the Water Project are increasing.

Scott asked twice for additional comments.

The Public Hearing closed at 7:28 pm on a motion made by Ken Hart and seconded by Rusty VanTassel. All voted aye; carried.

Public Hearing

A motion was made by Lisa Brenon and seconded by Ken Hart to open a Public Hearing at 7:27 pm in the matter of a Resolution authorizing the issuance of $5,000,000 Bonds of the Town of Pamelia to Pay the Cost of the Joint Increase and Improvement of the Facilities of Sewer District Nos. 3, 4 and 5 in the Town of Pamelia.

Scott Allen asked for public comments or questions.

A resident from Plank Rd. asked why the proposed new sewer project got voted down. Scott Allen stated that some Board members did not vote to go forward with the project.

Scott Allen asked twice for any additional comments or questions.

The Public Hearing closed at 7:30 pm on a motion made by Ken Hart and seconded by Rusty VanTassel. All voted aye; carried.

Junkyard License

Scott Allen stated that the Junkyard License for Watertown Recycling and Scrap Metal was put on hold last month.

J. R. Pierce was present and showed the Board a picture of the progress of the cleanup of the junkyard.

After a discussion, Ken Hart made a motion and Rusty VanTassel seconded to approve the junkyard license for Watertown Recycling and Scrap Metal. All voted aye; carried.

J. R. Pierce then presented a copy of the zoning laws to the Board. He talked to Scott Allen about having a grandfather clause for the junkyard, and also to Town Attorney Bill Buchan about treating his son badly at the June meeting.

He stated that he is proceeding with a lawsuit against the Town.

Board member Ricky VanTassel asked whether they need a permit for the towing business being operated on that property.

Attorney Bill Buchan explained that they still need to comply with the junkyard license even if there is another business on the property.

Ricky VanTassel asked when they are scheduled to work on replacing the water lines up Rt. 37 where the breaks are occurring.

Scott Allen responded that he has been discussing that with North Country Contractors to see if they can extradite that work.

Engineer Dustin Clark explained the areas where the pipe will be replaced and that the new pipe must meet the Health Department standards.

Judy Spencer residing on the Plank Rd. questioned the Board about the proposed Sewer Project that got turned down. Supervisor Scott Allen stated that the project was not intended for the Plank Road, but it was for the east side of Rt. 37, the Seaway Shopping Plaza, north on Rt 37 to Barretts, and Rt. 342 to Allen Drive.

Consolidated Water District

Dustin stated that the Town Board has a choice to do a Bond Resolution for $2.5 Million or schedule a Public Hearing for the 4.25 Million increase for August meeting.

Lisa Brenon asked what the pros and cons were of each.

Dustin stated that the Town can leverage a little better if we do the $4.25 Million increase. He stated there are no cons.

Dustin explained that you cannot expand service areas in this project.

Scott Allen reported that people are still requesting water in other areas, so the Town Board needs to think about starting new projects.

The Board decided to go forward with scheduling a Public Hearing for $4.25 Million increase in Project costs.

Lisa Brenon offered a Resolution and Rusty VanTassel seconded scheduling a Public Hearing in August for the proposed increase and improvement of the facilities of the Consolidated Water District in the Town of Pamelia.

Roll call vote as follows: Rusty VanTassel, aye; Ken Hart, aye; Scott Allen, aye; Lisa Brenon, aye; Ricky VanTassel, aye; carried.

Dustin Clark updated the Board on the progress to date of the Water Project. He stated that they are close to getting water with the Bush Rd being the first.

Sewer Districts 3, 4 and 5

Dustin stated that the proposal is for $5,000,000 authorization of a Bond Resolution. If the Town is ready to move forward with that, there are two steps: A Public Interest Order, and the Bond Resolution.

Rusty VanTassel offered a Resolution and Lisa Brenon seconded for Public Interest Order in the matter of the Joint Increase and Improvement of the Facilities of Sewer District Nos. 3, 4, and 5 in the Town of Pamelia.

Roll call vote as follows: Rusty VanTassel, aye; Ken Hart, aye; Scott Allen, aye; Lisa Brenon, aye; Ricky VanTassel, aye; carried.

Lisa Brenon offered a Resolution and Ken Hart seconded to authorizing the issuance of $5,000,000 Bonds of the Town of Pamelia to pay the cost of the Joint Increase and Improvement of the Facilities of the Sewer District Nos. 3, 4 and 5 in the Town of Pamelia.

Roll call vote as follows: Rusty VanTassel, aye; Ken Hart, aye; Scott Allen, aye; Lisa Brenon, aye; Ricky VanTassel, aye; carried.

Sewer Districts 3, 4 and 5 - SEQR Amendment

Dustin Clark presented an amendment to the Full Environmental Assessment Form Part 1. Two changes were discussed to the Sewer District 10 Collection System Improvement Project.

The Route 342 Pump Station may be completely reconstructed. Additionally, the project involves replacement of existing grinder pumps throughout the Town's existing sewer districts, and inflow and infiltration investigations and associated collection system rehabilitation on Liberty Ave.

Also, the total acreage to be disturbed has increased from 7 acres to 10 acres.

Sewer Expansion

Dustin reported that grant applications are getting ready to be submitted for the WQIP which is a 40% grant and the WIIA grant which is a 25% grant.

Dustin Clark presented a proposal to provide professional services for the pursuit of funding from an Engineering Planning Grant for up to $50,000 to perform a sewer feasibility study for identified areas within the Town in need of municipal sewer. Barton and Loguidice will prepare and submit a grant application for the EPG program on behalf of the Town at a cost of $1,000. The program has a requirement for the Town to provide a 20% match.

There was a discussion on what areas to look at for expansion. The Board decided to include from the City limits down Rt. 12 and include Wayside Dr. and Lane Rd., also Garland City trailer park.

Dustin stated that the Town needs to have a map of the area included with the application, but can change the area later.

Lisa Brenon made a motion and Ricky VanTassel seconded to have the Town Supervisor sign the agreement to give B&L $1,000 to apply for the Engineering Grant for $30,000. All voted aye; carried.

Town Website

Attorney Bill Buchan stated he obtained an estimate of $12,000 - $15,000 from General Code which does the E-Code 360.

E-Code 360 would take all Town Laws, codify them and put them in searchable format and put them on the website. There would be an annual maintenance fee of $1,195. It would take about two years to complete.

Bill stated that a representative is scanning the laws now at no cost to get a more accurate cost.

Town Equipment

Attorney Bill Buchan advised the Town Board and the Highway Superintendent that if they decide to sell a piece of equipment, the Highway Superintendent has to declare the equipment as surplus, then the Town Board can decide what to do with it.

Finch Road Turnaround

Attorney Bill Buchan reported that Tom Storino did the survey to lay out the turnaround and give a description. Bill will write the deed and file it.

He stated that the process is straightforward and is moving along.

Bill Buchan suggested doing the same for the Liberty Ave. turnaround.

Supervisor Scott Allen asked the Town Board if the Town should do the same procedure for the Liberty Avenue turnaround to get the paperwork done to turn over to the Town.

The Board discussed the issue. Bill Buchan suggests addressing these issues for safety reasons.

Lisa Brenon made a motion and Scott Allen seconded to move forward with the Liberty Avenue turnaround. All voted aye; carried.

Bill Buchan will draft a letter to Mr. Patel.

Council member Ken Hart questioned compliance of Northstar Salvage Junkyard.
Scott Allen stated he will take a look at it.

Lisa Brenon asked about the status of the Rainbow Motel on Rt 12. She stated it looks like someone is tearing it down or it is falling down. No one had any updates. Scott stated he can try calling the owner again.

Ricky VanTassel asked about the Purcell house. Scott Allen stated he told them they need to get the asbestos testing done and get a demo permit from the County.

Scott Allen stated that Kevin Feuka from DANC will be coming to the August meeting to discuss asset management.

Also, Scott stated that Matt Turcotte will be coming to the September meeting to give the Town Board a visual on the Town website.

Attorney Bill Buchan stated he will get a proposal as soon as possible from E-Code 360 so the Town Board can decide if they want to move forward.

There was a discussion on what the ARPA funds can be used for. Scott stated it can be used for the betterment of the community and for the safety of the citizens.

The Board discussed getting bids for a digital signboard for the building, and also new chairs for the horseshoe meeting area. Scott Allen will get some specs for a sign, and also pictures and prices for chairs.

Payment of the Bills

Rusty VanTassel made a motion and Ken Hart seconded to pay the General Fund bills totaling $51,440.48 No. 121 - 140, Highway Fund bills totaling $8,120.02 No. 77 - 90, Special District Fund bills totaling $32,297.93 No. 69 - 77, and Capital Fund bills totaling $992,024.01 No. 30 - 340 and Trust and Agency bills totaling $10,532.86 No. 7. All voted aye; carried.

Adjournment

The meeting adjourned at 9:16 p.m. on a motion made by Ken Hart and seconded by Ricky VanTassel. All voted aye; carried.

Gwen Call

Gwen Call
Town Clerk
July 11, 2022