Proceedings of a regular meeting of the Town Board of the Town of Pamelia held on Monday, June 10, 2024 at the Municipal Building, Route 37; Supervisor Scott Allen called the meeting to order at 7:00 p.m. Council members present were Lisa Brenon, Ricky VanTassel, Samantha Eves, and David Hart. Highway Superintendent Bruce Call, Engineers John Condino and Taylor Jennings, and Supervisors Clerk Annie Snyder were also present.

Minutes approved

Minutes of the May 13, 2024 regular meeting were approved as submitted on a motion made by David Hart and seconded by Ricky VanTassel. All voted aye; carried.

Junkyard License Renewals

Junkyard Licenses for Eiss Brothers LLC and Watertown Recycling and Scrap Metal LLC are due for renewal for period July 1, 2024 through June 30, 2025.

Lisa Brenon made a motion and Ricky VanTassel seconded to renew the junkyard license for Watertown Recycling and Scrap Metal LLC. All voted aye; carried.

David Hart made a motion and Ricky VanTassel seconded to renew the junkyard license for Eiss Brothers LLC. All voted aye; carried.

Water/Sewer Rate Increases

Supervisor Scott Allen reviewed the rate increases from the Development Authority of the North Country.

Scott stated that in 2022, the Town went $29,500 into Fund Balance for Sewer, and in 2023 the Town went $51,250 into Fund Balance.

Scott recommends increasing the Sewer rate in Districts 3, 4, 5, and 9. Also, adding a debt service for Sewer District 9 on the tax bill, or increasing the O&M quarterly charge.

Scott stated that they might have to replace the sewer pump on Lucas Drive in Sewer District 9.

He also stated that there is approximately 4 – 5 million gallons of infiltration in Sewer Districts 3, 4, and 5. Scott is recommending raising the debt service on the tax bills.

Public Hearing

A Public Hearing was opened at 7:15 p.m. on a motion made by David Hart and seconded by Ricky VanTassel. All voted aye; carried.

Engineer Taylor Jennings presented the proposed expansion of Sewer District No. 9 Improvements Project. He stated that the Town has received an EPG to do a study for the expansion of Sewer District 9 and Barton & Loguidice have been working on the Preliminary Engineering Report.

Taylor stated that the proposed Project would be a phased project. Phase 1 would include Rt 12 to Wayside Dr., Murrock Circle, Co. Rt. 51, Lane Rd., Spruce Crescent, Forest Dr., Pheasant Run and Wayside Dr. It would be a low pressure sewage system with grinder pumps. He stated that the Project cost is $11.34 million.

Funding Scenario 1: 50% WIIA Grant, Hardship Loan (30 year, 0%)
Monthly Cost to New Users - $110
Funding Scenario 2: BIL Grant, WIIA Grant, BIL Loan (30 year 0%)
Monthly Cost to New Users - $83

Taylor stated that there will be an interest survey done for Phase 1. Also the Board will need to decide on the Project user monthly cost limit.

Taylor reported that the income survey is complete, with a 57,000 MHI, making the Town eligible for additional funding.

The report will be submitted to 2025 EFC IUP this Friday, making the Town eligible for funding this round.

The WIIA Grant will also be submitted on Friday.

Supervisor Scott Allen asked for any questions or comments from the public. There were none. He again asked for questions or comments, and a third time asked for questions or comments. There were none.

The Public Hearing closed at 7:27 p.m. on a motion made by Samantha Eves and seconded by Lisa Brenon. All voted aye; carried.

Taylor stated that the Project will increase EDU's by about 100 to Sewer District 9 in Phase 1. He also stated that old pumps and equipment will be rehabbed in the Project.

Barton & Loguidice

Bond Resolution

Taylor Jennings presented an ERSATZ Bond Resolution for $11.5 million for the extension of Sewer District No. 9 readying for funding for the WIIA Grant. Taylor explained that this Bond will need to be re-adopted after the extension is formed.

There was a discussion, after which Taylor recommended accepting the Bond Resolution for the WIIA Grant.

David Hart made a motion and Samantha Eves seconded accepting the ERSATZ Bond Resolution authorizing the issuance of $11,500,000 Bonds of the Town of Pamelia to pay the cost of the extension of Sewer District No. 9.

Roll call vote as follows: Scott Allen – yes; David Hart – yes; Samantha Eves – yes; Lisa Brenon – yes; Ricky VanTassel – yes; adopted.

Bond Resolution

Taylor Jennings presented an ERSATZ Bond Resolution for $17.5 million for the establishment of Sewer District No. 10 which will include various portions of Rt. 11, Rt. 37,

Rt. 342, and Allen Drive as well as existing collection system improvements to Sewer Districts 3, 4, and 5, which includes replacing existing grinder pumps, pump station improvements and manhole rehabilitation. This Bond will need to be re-adopted after the formation of the District.

Taylor reported the results of the income survey was 59,000 MHA which is below the State level and would also be eligible for the WIIA Grant.

Funding Scenario 1: 50% WIIA Grant, Hardship Loan (30 year, 0%)
Monthly Increase to Existing - $25
Monthly Cost to New Users - $108

Funding Scenario 2: WQIP Grant, WIIA Grant, Hardship Loan (30 year 0%)
Monthly Increase to Existing - $13
Monthly Cost to New Users - $75

Roll call vote as follows: Scott Allen – yes; David Hart – yes; Samantha Eves – yes; Lisa Brenon – yes; Ricky VanTassel – yes; adopted.

Taylor also stated that the Town will need to decide what the first year user cost will be.

Taylor recommended the Town adopt the Bond Resolution to apply for the WIIA Grant and funding.

David Hart made a motion and Ricky VanTassel seconded to accept the ERSATZ Bond Resolution authorizing the issuance of $17,500,000 Bonds of the Town of Pamelia to pay the cost of the establishment of Sewer District No. 10.

Roll call vote as follows: Scott Allen – yes; David Hart – yes; Samantha Eves – yes; Lisa Brenon – yes; Ricky VanTassel – yes; adopted.

Engineer Taylor Jennings provided a Water/Sewer Project update. He reported that 732 of 787 total meters have been replaced to date.

Also, Core and Main is troubleshooting the Sensus system.

Taylor presented a Legal Council Amendment for services in connection with Consolidated Water District #1. This will include an increase not to exceed a total billing of $14,900.00 without further authorization.

Resolution #15

Lisa Brenon offered Resolution #15 and David Hart seconded to allow Supervisor Allen to sign the Resolution approving the Contract for Legal Services by Buchan & Sutter, P.C. for water District matters. All voted aye; adopted.

Taylor Jennings also reported that 60 - 65% of the Route 37 Water Main Replacement Project is complete.

Taylor recommends replacing the water main from Route 37 to the Chlorination building, stating that the Project does have the funds. A quote from NCC is not more than $65,000, and they would do the work in the next 2 – 3 weeks.

There was a discussion to also include replacing the Main from the chlorination building to the Water Tower.

It was decided that Taylor will get a price from NCC to include the line from the Chlorination

building to the Tower.

Ricky VanTassel made a motion and Samantha Eves seconded to allow Supervisor Scott Allen to sign the Change Order with NCC not to exceed $115,000 total cost to include the line from the Chlorination building. All voted aye; carried.

Transmission Line

Scott Allen stated that National Grid will be running a transmission line from the Town of LeRay through the Town of Pamelia and to the Town of Brownville, whose Attorney is asking the Board if they will agree to allow the Town of Brownville to be Lead Agency for SEQR.

David Hart asked if the Town Board will be able to review the SEQR.
Engineer John Condino suggests that Scott Allen state that the Town would like to be copied on all correspondence. And since the Town has an escrow account from National Grid, that would cover the cost of the review.

Scott stated he will draft a letter to Attorney Burrows acknowledging that the Town of Pamelia agrees to allow the Town of Brownville Planning Board to act as Lead Agency with stipulation that the Town will be reimbursed for cost of review.

David Hart made a motion and Lisa Brenon seconded allowing Scott Allen to draft the letter to Attorney Burrows. All voted aye; carried.

Water/Sewer Rates

Samantha Eves made a motion and Lisa Brenon seconded to approve the following changes to the Water/Sewer rates. All voted aye; carried.

Sewer 9

Scott Allen suggests going up $25 on the O&M charge or adding to the yearly tax bill $100 to cover the costs of failing pumps.

The Town Board decided to increase the O&M charge to $68 per quarter.

Sewer 3, 4, 5

Rate will increase from $4.35 to $4.45 per 1,000 gallons.
O&M charge will increase from $43 to $68 per quarter.

Water District 1

Rate will increase to $4.45 per 1,000 gallons.
O&M charge will increase to $43 per quarter

Water District 2

Rates will increase from $128 to $203 per quarter for first 12,500 gallons and from $4.10 per 1,000 to $4.55 per 1,000 gallons overage.

Consolidated Water District 1

Rates will increase to $4.45 per 1,000 gallons.
O&M charge will increase to $43 per quarter.
Debt service will increase by $70 per year.

Payment of the Bills

David Hart made a motion and Ricky VanTassel seconded to pay the General Fund bills totaling $13,167.07 No. 105 - 123, Highway Fund bills totaling $13,646.91 No. 91 - 102, Special District Fund bills totaling $28,966.61 No. 61 - 72, and Capital Fund bills totaling $99,247.80 No. 11 - 17, including Consolidated District No. 1 Water Project totaling $17,077.50, Water Main Replacement totaling $73,232.71, Sewer District 10 totaling $3,441.25 and Sewer 9 totaling $5,496.34, Trust & Agency bills totaling $7,332.87 No 12. All voted aye; carried.

Adjournment

The meeting adjourned at 9:20 p.m. on a motion made by David Hart and seconded by Samantha Eves. All voted aye; carried.

Gwen

Call

Town Clerk
June 10, 2024