Proceedings of a regular meeting of the Town Board of the Town of Pamelia held on Monday, June 14, 2021 at the Municipal Building, Route 37; Supervisor Scott Allen called the meeting to order at 7:01 p.m. Council members present were Grace Pruitt, Kenneth Hart and Rusty VanTassel. Highway Superintendent Bruce Call, Zoning & Code Enforcement Officer Walt VanTassel, Engineers John Condino & Dustin Clark, Attorney Bill Buchan and Supervisors Clerk Annie Snyder were also present. Council member Lisa Brenon was absent.

Minutes Approved

Minutes for the May 10, 2021 regular meeting and the May 26, 2021 special meeting were approved on a motion made by Rusty VanTassel and seconded by Ken Hart. All voted aye; carried.

Budget Appropriations

Rusty VanTassel made a motion and Ken Hart seconded to approve the following budget appropriation. All voted aye; carried.

General Fund

Add code: B8666.4	Clearing and Demolition	
From: Fund Balance	-	$12,400
To: B8666.4	+	12,400

Ken Hart made a motion and Rusty VanTassel seconded to approve the following budget appropriations. All voted aye; carried.

Add code: B1420.4	Attorney	
From: Fund Balance	-	$1,600
To: B1420.4	+	1,600
From: A1920.4	-	$ 25
To: A1910.4	+	25

Rusty VanTassel made a motion and Ken Hart seconded to approve the following budget appropriation. All voted aye; carried.

Water District

Add Legal code: SW1420.4		
From: Fund Balance	-	$1000
To: SW1440.4	+	1000

Junkyard License

Payment of $50 was received from Eiss Brothers and Watertown Recycling and Scrap Metal for renewal of junkyard licenses.

Rusty VanTassel made a motion and Ken Hart seconded to issue the licenses for Eiss Brothers and Watertown Recycling and Scrap Metal. All voted aye; carried.

Zoning and Code Enforcement

Walt VanTassel reported that the contractor that cleaned up the two properties did a wonderful job. An excavator and one container are still at one site but will be moved tomorrow. Walt approved to pay the contractor. Scott Allen will get the I-9 form before releasing the check.

Walt stated that the property on Military Rd is going up for tax sale.

Scott Allen stated that water bill re-levying has been postponed by the State for Covid, so is not sure where that leaves the re-levy of the costs of the cleanup.

Attorney Bill Buchan recommended the bill should be re-levied on the tax bill as soon as allowed. He stated that the Town does not have the authority to lien the property, only the County. He suggests the Town pass a local law to have a clear procedure going forward.

Walt asked whether the Town should notify the County of the investment of the Town.

Scott Allen agreed to notify the County and give Walt a copy.

Water Tower

Supervisor Scott Allen presented a contract with Ravi Engineering who had been hired by the Town when the coating on the interior of the water tower was failing.

Scott reported that Sherwin Williams and the painting contractor is coming back in to paint the interior of the water tower for warranty work, and he would like to hire Ravi Engineering to oversee and document it to make sure the work is in compliance. The quote is for $37,593.39.

Town Engineer John Condino stated that the costs will come out of the Water Project Cost. Engineer Dustin Clark explained the painting process.

Grace Pruitt made a motion and Rusty VanTassel seconded to allow Scott Allen to sign the contract with Ravi Engineering for the interior water tower inspection service for the projected four week schedule which is going to include overtime. All voted aye; carried.

Out of District Water Users

Scott Allen presented an Out of District Water User Agreement for the Town and initially for Suit Kote on Rt. 342.

Scott reviewed the Contract with the Board which states the Owner shall pay the Town an annual fee of $712.00 payable in quarterly installments of $178.00 plus the quarterly meter use. The rate for out of district is the district rate plus 10% premium for out of district users. Rate is $4.13 per thousand gallons of water metered use. The Town reserves the right to unilaterally change the fee without notice at any time.

Rusty VanTassel made a motion and Ken Hart seconded to allow Scott to sign the Outside of District Users Water Supply Agreement. All voted aye; carried.

Fire Protection Water Supply Agreement

Scott Allen presented and reviewed a Fire Protection Water Supply Agreement for the UPS building on Rt. 12. There is a 2" water main going in for domestic use and an 8" main for fire protection.

The Town will be charging two EDU's on the tax bill which should cover the cost of the fire protection, and a water meter usage fee payable in quarterly installments.

Ken Hart made a motion and Rusty VanTassel seconded to accept the Fire Protection Agreement with UPS. All voted aye; carried.

Barton & Loguidice

Dustin Clark reported that there were two bidders for the Consolidated Water District No.1 Project. He reviewed the bids with the Board.

North Country Contractors submitted the lowest Base Bid and all combinations of Alternative and Additive Bids, and Dustin stated that the bid is in conformance with the bidding requirements.

Dustin stated that the Engineers recommendation is to award the bid to North Country Contractors.

Dustin explained the base bid which is HDPE pipe, and the alternative bid which is PVC pipe. PVC is less expensive and North Country Contractors stated that PVC is their choice to work with.

Dustin stated that the Additive 3 and Additive 4 bids would be the first choice to include in the project if feasible. Scott Allen agreed.

After a discussion, Grace Pruitt made a motion and Rusty VanTassel seconded to award the Water Project Contract to North Country Contractors to include Base Bid Alternative #1, which is PVC, Additive Bid #3 Alternative #1, and Additive Bid #4 Alternative #1, which are also PVC. All voted aye; carried.

Attorney Bill Buchan stated that he had heard from other clients who had positive experiences with North Country Contractors.

Public Comments

There were no comments from the public.
Scott Allen stated that he is working on a letter for the requested speed reduction for Military Rd. and Rt. 12.

Highway Superintendent

Bruce Call stated they will be paving the Mustard Rd., Reed Rd., and Carr Rd. next week.

Payment of the Bills

Rusty VanTassel made a motion and Ken Hart seconded to pay the Trust and Agency bills totaling $7,054.50 No. 6, General Fund bills totaling $51,150.90 No. 81 - 106, Highway Fund bills totaling $73,161.80 No. 73 - 90, Special District Fund bills totaling $18,362.43 No 48 - 56, and Capital Fund bills totaling $7,211.80 No. 15 - 16. All voted aye; carried.

Adjournment

The meeting adjourned at 8:21 p.m. on a motion made by Ken Hart and seconded by Rusty VanTassel. All voted aye; carried.

Gwen Call
Town Clerk
June 14, 2021