Proceedings of a regular meeting of the Town Board of the Town of Pamelia held on Monday, March 11, 2024 at the Municipal Building, Route 37; Supervisor Scott Allen called the meeting to order at 7:02 p.m. Council members present were Lisa Brenon, Ricky VanTassel, and Samantha Eves. Highway Superintendent Bruce Call, Engineers John Condino and Taylor Jennings, and Supervisors Clerk Annie Snyder were also present.

## Minutes approved

Minutes of the February 12, 2024 regular meeting and the February 28, 2024 Work Session were approved as submitted on a motion made by Lisa Brenon and seconded by Samantha Eves. All voted aye; carried.

## Budget Appropriations

Ricky VanTassel made a motion and Lisa Brenon seconded to approve the following Budget Appropriation. All voted aye; carried.

General Fund

| | | |
|---|---|---|
| To: SF | + | $35,765 |
| From: General Fund | - | 35,765 |

Inter fund transfer for Fire Contract

## Funds Amended

A motion was made by Samantha Eves and seconded by Lisa Brenon to amend the February 12, 2024 General Fund total from $20,038.63 to $21,715.91, Trust and Agency total from $8,934.19 to $11,378.59 and Special Districts Fund total from $196,820.54 to $196,973.69. All voted aye; carried.

## Text My Gov

Supervisor Scott Allen reported that he has negotiated with Text My Gov to reduce the cost of the text messaging system by subtracting the set-up fee of $1,850. The cost will be $3,700 for the first and second year. This price is good for 45 days and will not be that low again.

The Board discussed how the residents would be notified of the availability of the service. Scott stated that water customers can be notified on their bill.

Scott stated that the set up time would take 60 – 90 days. The Town would work out the words which would be used in setting it up. Text My Gov does have some templates that the Town can start with. Subsequent years pricing would only go up by no more that 5%.

After a discussion, Samantha Eves made a motion and Lisa Brenon seconded to allow Scott Allen to sign a contract with Text My Gov for the text messaging system.

Liberty Avenue Extension

Scott Allen stated that the contract for Patel's on Liberty Avenue has not yet been signed. It is still at the lawyer's office. They have come back with a reduced Bond amount of $30,000 for finishing the road extension on Liberty Avenue. They will then sign the contract to finalize.

Ricky VanTassel made a motion and Samantha Eves seconded to reduce the amount of the Bond to $30,000. All voted aye; carried.

Snow and Ice Contract

Supervisor Scott Allen had previously brought to the Board a Snow and Ice Contract. Scott stated that the Snow and Ice Contract with Jefferson County would give the ability to the County to loan equipment to the Town if needed.

The Town would plow, sand and salt 13 center lane miles of County roads in the Town of Pamelia. This would bring in approximately $90,000 in revenue to the Highway Department per year. He stated that they are currently traveling over 1/4 to 1/3 of these roads already while plowing other Town roads. Also, in the summertime, the County would reimburse wages and pay for use of Town equipment when used.

After a discussion, Lisa Brenon made a motion and Samantha Eves seconded to allow Scott Allen to sign the Snow and Ice Contract with Jefferson County. Scott Allen voted yes, Ricky VanTassel voted no; carried.

Barton & Loguidice

Engineer Taylor Jennings updated the Board on the Water Project stating that 433 of 633 existing water meters have been replaced to date. NCC will continue water meter installations.

Scott Allen feels that the Town Board would send letters to residents on the Project to hook on to the water line or the cost will be theirs in the future.

Taylor stated that they could send a certified letter to these residents to close out the Project.

Taylor also stated that another group of existing customers that still have not made an appointment to replace their old meter with the new meter.

Scott Allen made a motion and Ricky VanTassel seconded to send a letter to customers that have not hooked up to the water line, and another letter to existing customers that have not replaced their old meters. All voted aye; carried.

Engineer John Condino suggested charging customers a cost of manually reading the old meter each quarter since the new equipment will not read the old meters.

Taylor reported that NCC is continuing clean-up and punch list items for the Project.

Taylor Jennings reported that B&L have released the bid opening for the Route 37 Water Main Replacement Project.

He stated that there was only one bid which was North Country Contractors. The bid amount

was $1,160,000., which also includes rectifying the situation under Rt 781 which will be over 300,000. B&L is recommending that the Town accept the bid from NCC.

Lisa Brenon made a motion and Ricky VanTassel seconded to award the bid to NCC. All voted aye; carried.

Taylor also reported that they are working to get the survey work completed for the Sewer 9 Project.

Taylor stated that the Sewer 10, Route 37 Improvement Project was discussed at a recent Work Session. He reported that the Engineering Report has been revised to include an expansion area to aid in scoring higher with the Funding Agencies.

Taylor also explained about the income survey for the area. The Funding Programs are based off median household incomes for Towns. Taylor recommends using a survey similar to the one used on the Rt 12 Project which would survey all residents within the Project area for income data and would include renters, but they do not canvas commercial properties. The requested proposal from G&G would be $8,490 plus postage for 230 surveys.

Taylor Jennings presented Amendment No. 3 for Sewer District No. 10 and Collection System Improvements Project which is $3,500 for the contract. The approximate cost for a legal contract with Buchan & Sutter is $12,000. He stated that these are upfront costs that would be repaid during the Project.

Questions were answered from residents about the income surveys and also about the possibility of getting sewer to their homes.

Scott Allen made a motion and Lisa Brenon seconded to accept the three sewer contracts and get ready to apply for funding. All voted aye; carried.

SEQR – Part 1- Sewer District No. 9

Taylor Jennings presented and reviewed SEQR Part I for Sewer District No. 9, for areas along NYS Rt 12, Wayside Drive, Murrock Circle, and Lane Road.

Resolution #9

Scott Allen offered Resolution #9 and Samantha Eves seconded Declaring the Intent of the Town of Pamelia Town Board to Act as Lead Agency for purposes of conducting a SEQRA assessment of the Sewer District No. 9 Project.

Roll call vote as follows: Scott Allen, yes; Lisa Brenon, yes; Ricky VanTassel, yes; Samantha Eves, yes; adopted.

Highway Superintendent

Highway Superintendent Bruce Call stated he would like to get on the build list for a new plow

truck to replace the 1997 truck. The new plow truck would not be ready until next year.

Bruce has quotes from Henderson and Viking. The Viking quote is under $300,000, and the Henderson quote is $ 342,000. He stated he is leaning toward Viking because they manufacture most everything right in Harrisville and they have the most parts on hand. Bruce plans on staying with the International truck.

After a discussion Scott Allen made a motion to invest in the new truck for the Town to keep the equipment in rotation and budget for the truck next year.

Lisa Brenon stated she would like to have written in the contract that the price would not go up except for NYS Federal emissions.

Scott agreed to have Bruce ask the Company put in the contract that the price would not change only if the emissions changed. Lisa Brenon seconded the motion, Samantha Eves voted yes, Ricky VanTassel voted no; carried.

Scott Allen reported to Gary Mack that he has attended meetings with National Grid with John Condino in regards to National Grid High Line construction in the Town of Pamelia. They are planning to schedule additional meetings and hope to be able to minimize the impact to the Town.

Gary Mack presented a map of his property that describes where the line is going and how it will impact his property.

Supervisor Scott Allen stated that there is an open seat on the Board due to the passing of Ken Hart. Scott asked for any resume's for anyone interested in the appointment.

Gary Mills stated he was present at last months meeting and expressed his interest.

David Hart presented his resume' to the Board for the position. David is also on the Board of Assessment Board and would like to get permission from the County to stay in that position until the end of the year and stated he would have to resign that position at that point if appointed to the Town Board.

Scott Allen stated that the appointment would be for this year only and the appointee would have to run in the general election in November. Then there would be an election in 2025, which is the end of the term. That term would last for three years to get on the even year rotation per New York State.

Shane Call also expressed interest in the position and has presented a letter of intent to Scott Allen, who distributed the letter to the Board.

After questions were answered, Lisa Brenon made a motion and Scott Allen seconded to appoint David Hart to fill the open seat on the Board. All voted aye; carried.

<u>Payment of the Bills</u>

Samantha Eves made a motion and Lisa Brenon seconded to pay the General Fund bills totaling $323,817.27 No. 44 - 62, Highway Fund bills totaling $13,187.24 No. 37 - 53, Special District Fund bills totaling $34,573.71 No. 27 - 38, and Capital Fund bills totaling $54,492.50 including Water Tower for $26,307.50, Water Main Replacement for $20,985.00 and



Sewer 9 for $7,200.00 No. 5 - 8, Trust and Agency bills totaling $9,777.16 No. 4, and Love’s Escrow bill for $1,951.50. All voted aye; carried.

There was a discussion on the past bill for the towing of the Town's disabled truck.

Adjournment

The meeting adjourned at 10:02 p.m. on a motion made by Samantha Eves and seconded by Lisa Brenon. All voted aye; carried.

Gwen

Call

Town Clerk
March 11, 2024