Proceedings of a regular meeting of the Town Board of the Town of Pamelia held on Monday, March 13, 2023 at the Municipal Building, Route 37; Supervisor Scott Allen called the meeting to order at 7:04 p.m. Council members present were Lisa Brenon, Kenneth Hart, Rusty VanTassel, and Ricky VanTassel. Highway Superintendent Bruce Call, Engineers John Condino and Taylor Jennings, and Supervisors Clerk Annie Snyder were also present.

Minutes approved

Minutes of the February 13, 2023 regular meeting were approved as submitted on a motion made by Rusty VanTassel and seconded by Ken Hart. All voted aye; carried.

Funds Amended

A motion was made by Lisa Brenon and seconded by Rusty VanTassel to amend the February 13, 2023 General Fund total from $29,547.18 to $29,567.68; to amend the Capital Fund total from $125,104.41 to $110.00 which was the amount approved by the EFC, and to amend the Special Districts Fund total from $68,228.71 to $68,226.71, a difference of $2.00 for postage. All voted aye; carried.

Asset Management Plan

Thomas Haynes, Assistant Director of Engineering from DANC presented a rough draft on a tentative contract for an Asset Management Plan for the Town of Pamelia.

The Development Authority provides Operation and Maintenance Services for the Town's Water District No. 1, 2, Consolidated 1 and Sewer District No. 3, 5, 6, and 9. As part of that Agreement the Authority has inventoried the existing Town-owned water and sewer assets. The Agreement would also include Highway trucks and equipment, Town buildings, and all Town assets worth $2,500 or more. Also, the Agreement would include the present Water Project.

Scott Allen also presented to the Board, and reviewed the Annual Manhole Inspection Report provided by DANC.

After a discussion, Lisa Brenon made a motion and Rusty VanTassel seconded to accept the Development Authority of the North Country Technical Services Agreement for Asset Management Plan. All voted aye; carried.

Supervisor Scott Allen presented the report from Upstate Leak who reported that they worked February 19 and 20, 2023. Tests were run in several areas and they found one leak in the area of the Northpole Fire Co. No other leaks could be identified at that time.

Board of Assessment Review

Scott Allen reported that there has been an open position on the Board of Assessment Review. He

has received a resume' from Lara Wines which he reviewed with the Board.

Rusty VanTassel made a motion and Ken Hart seconded to approve the appointment of Lara Wines to the Board of Assessment Review. All voted aye; carried.

Fire Departments – Support Agreement

Scott Allen stated that last month the Pamelia Fire Department approached the Town Board for assistance in purchasing new turnout gear for the three Departments which includes Pamelia Volunteer Fire Department, Glen Park Volunteer Fire Department and the Northpole Fire Company.

For the protection and safety of the firemen, Supervisor Allen presented to the Board a Support Agreement to add to the current contract with the Fire Departments which had included a 3% raise this year and next year.

The Support Agreement would be for a total of $27,500 for each of the three Departments. Scott stated that they would receive half in 2023 and half would be in the 2024 budget.

After a discussion, Scott stated he will adjust the contract to read that the money will be used for turnout gear and or other safety equipment.

Resolution #11

Ricky VanTassel offered Resolution #11 seconded by Ken Hart approving the Safety Equipment Support Agreement with the Pamelia Volunteer Fire Department. All voted aye; carried.

Resolution #12

Ken Hart offered Resolution #12 seconded by Lisa Brenon approving the Safety Equipment Support Agreement with the Northpole Fire Company. All voted aye; carried.

Resolution #13

Lisa Brenon offered Resolution #13 seconded by Ken Hart approving the Safety Equipment Support Agreement with the Glen Park Volunteer Fire Department. All voted aye; carried.

Local Law #1 of 2023

Scott Allen presented to the Board a copy of potential Local Law #1 of 2023 updating the Administration and Enforcement of the New York State Uniform Fire Prevention and Building Code.

Resolution #14

Rusty VanTassel offered Resolution #14 seconded by Lisa Brenon scheduling a Public Hearing

April 10, 2023 at 7:15 p.m. in the Town Hall to hear the Public on Local Law #1 of 2023; a Local Law updating Administration and Enforcement of the New York State Uniform Fire Prevention and Building Code (The Uniform Code) and the State Energy Conservation Code (The Energy Code) in the Town of Pamelia. All voted aye; carried.

Barton & Loguidice

Engineer Taylor Jennings reported on the progress of the Water Project. He stated that the contractors are anticipating the rock saw to be on site April 1st , and NCC is beginning work on the Meter Vault installation and the electrical contractor will be on site the following week to begin electrical work at those sites.

Engineer Taylor Jennings reported on the Sewer Improvements Project. He stated they have received word that the Town of Pamelia was not successful in obtaining the WQIP Grant.

He stated that they have submitted a STAG Grant which are through the Federal Congressmen and Senators to select projects that can be nominated for Grant dollars.

Also, Taylor stated they have submitted the Environmental Justice Area Hardship Eligibility application to New York State EFC for the Project.

Taylor stated they will submit the Project to the WIIA Grant next year and re-submit the WQIP application as well.

Love's Truck Stop – Taylor reported that they are still working on the Pump Station Transfer with the County.

Also, they have been talking with Jefferson County and discussed the Town radio being mounted on the Tower which is part of the transfer agreement negotiations.

Taylor reported that there is possible funding on new water infrastructure projects.
He provided a map of areas in the Town where water lines could be replaced.

He stated that there is a WIIA Grant is a Grant up to $5,000,000, also, a Hardship Funding with 0% interest, and a Bill Funding Grant with up to 70% of the Project with 0% interest.

Taylor reported that the present Water Project cost is $1.2 million per mile of replacement pipe.

Taylor presented a proposal to the Board for review

The Town Board had a discussion on the replacement of old pipe (ductile iron) in problematic areas, and the potential cost to the user.

Lisa Brenon made a motion and Ricky VanTassel seconded to allow Barton and Loguidice to begin a Water Engineering Study costing up to $35,000. All voted aye; carried.

Engineer John Condino stated he is working on setting up training sessions for the Planning Board. He stated he will have a proposal at the next Board meeting.

Scott Allen stated that New York State requires 4 hours per year of training for Planning Board members and Zoning Board of Appeals members.

Highway Superintendent

Bruce Call commended the Town Board on moving forward with a Water Study for a possible Water Project, supporting the Fire Departments with additional funding, and moving forward with an Asset Management Plan for the Town.

To keep equipment updated for the Highway Department, Bruce is requesting the purchase of a new Plow Truck at a cost of $252,786.50 to replace the 1997 truck used for a reserve, and moving the 2016 truck to the reserve truck. He stated he would not receive the truck for eighteen months to two years.

After a discussion, Lisa Brenon stated she is in favor of an Asset Management Plan, and therefore, Lisa made a motion to allow Bruce to purchase the new plow truck. Scott Allen seconded the motion. Rusty VanTassel voted no, Ricky VanTassel voted no, Ken Hart voted no; not carried.

Public Comments

Resident Joe Primmer questioned if the Town could notify residents when there is a problem with the water.

Supervisor Scott Allen reported that there is a Company that will get the information out to customers who have registered for the notifications. Scott stated he will get a price quote to have residents set up with notifications.

Joe Primmer also asked if there were any updates on the Hotis Motel.

Scott Allen stated that the due date for taxes has passed, but the owners can still pay back taxes up until it is sold at tax auction.

Payment of the Bills

Lisa Brenon made a motion and Rusty VanTassel seconded to pay the General Fund bills totaling $237,395.00 No. 40 - 59, Highway Fund bills totaling $6,613.33 No. 34 - 47, Special District Fund bills totaling $58,341.22 No. 18 - 30, and Capital Fund bills totaling $292,347.00 No. 5 - 13, Trust and Agency bills totaling $9,840.63 No. 3 - 4. All voted aye; carried.

Adjournment

The meeting adjourned at 9:20 p.m. on a motion made by Rusty VanTassel and seconded by Ken Hart. All voted aye; carried.

Gwen

Call

Town Clerk
March 13, 2023