Proceedings of a regular meeting of the Town Board of the Town of Pamelia held on Monday, March 8, 2021 at the Municipal Building, Route 37; Supervisor Scott Allen called the meeting to order at 7:02 p.m. Council members present were Grace Pruitt, Kenneth Hart, Lisa Brenon, and Rusty VanTassel. Highway Superintendent Bruce Call, Zoning and Code Enforcement Officer Walt VanTassel, Engineers John Condino and Dustin Clark, Attorney Bill Buchan and Supervisors Clerk Annie Snyder were also present. The meeting was also available via Zoom, no one was present.

Public Hearing

Supervisor Scott Allen opened the Public Hearing at 7:03 p.m. to increase the Bond Resolution for the Consolidated Water Project.

Engineer Dustin Clark stated that the construction prices are still up and therefore the cost of the Water Project will be approximately $2 – $3 million more.

Dustin stated that the user cost will not change.

Scott Allen asked for questions from the public.

Ricky VanTassel questioned why the cost will not change for households.

Dustin explained that because the Town was able to secure a $3,000,000 grant and 0% financing, the user cost will stay the same.

Scott Allen again asked for questions from the public. There were no more comments.

Rusty VanTassel made a motion and Lisa Brenon seconded to close the Public Hearing at 7:09 p.m. All voted aye; carried.

Resolution #9

John Condino reviewed Resolution #9, the Public Interest Order for The Increase and Improvement of Facilities of the Consolidated Water District in the Town of Pamelia.

Resolution #9 was adopted on a motion made by Lisa Brenon and seconded by Rusty VanTassel.

Roll call vote as follows:
Scott Allen, Supervisor, yes; Grace Pruitt, yes; Lisa Brenon, yes; Ken Hart, yes; Rusty VanTassel, yes.

Resolution #10

John Condino reviewed Resolution #10 Authorizing the Issuance of an Additional $3,000,000 Bonds of the Town of Pamelia, Jefferson County, New York, to Pay Part of the Cost of the Increase and Improvement of the Facilities of the Consolidated Water District In and For Said Town.

Resolution #10 was adopted on a motion made by Lisa Brenon and seconded by Rusty VanTassel.

Roll call vote as follows:
Scott Allen, Supervisor, yes; Grace Pruitt, yes; Lisa Brenon, yes; Ken Hart, yes; Rusty VanTassel, yes.

UPS Professional Services Agreement

John Condino reviewed an Agreement between the Town of Pamelia and Barton and Loguidice, D.P.C. for Professional Services effective March 8, 2021 pertaining to oversight of the water line connections for the UPS building at the Bradley St. Industrial Park.

Scott Allen explained that UPS will install a 2" water main to connect to the building and an 8" fire protection connection to the main.

Scott Allen stated that since the Town does not have anything in the Water Law for fire connections, Attorney Bill Buchan suggested creating a contract with UPS which will give the Town time to revise the Water Laws to include fire connections.

John Condino explained that the agreement would give Barton & Loguidice an avenue to bill their time to the Town, which will then get reimbursed by UPS.

Grace Pruitt made a motion and Lisa Brenon seconded to accept the Professional Services Agreement between the Town of Pamelia and Barton and Loguidice, not to exceed $3,500, effective March 8, 2021. All voted aye; carried.

Underground Utilities Agreement

Scott Allen reviewed the Underground Utilities Location Services Agreement between the Town of Pamelia and the Development Authority of the North Country to provide underground utilities location services that would be required to be marked by a NY Dig Safely request. The agreement would be effective April 1, 2021 through March 31, 2022.

Lisa Brenon made a motion and Grace Pruitt seconded to allow Scott Allen to sign the Underground Utilities Location Services Agreement. All voted aye; carried.

Resolution #11

Ken Hart offered Resolution #11 and Lisa Brenon seconded to accept the Shared Services Agreement with New York State Department of Transportation which allows the Town to use equipment from the State without the need of an emergency by the Governor and New York State DOT can do the same. The term of the agreement is four years, and the cost is determined by the DOT or the municipality with a $25,000 cap. Rusty VanTassel, abstained, DOT employee; adopted.

Resolution #12

Rusty VanTassel offered Resolution #12 and Ken Hart seconded to accept the examination and general overview report of the Town of Pamelia Town Justice's checking accounts for the Honorable L. Steven Kampnich, Town Justice and the Honorable Anthony J. Casselman, Town Justice for the fiscal year 2020. All voted aye; adopted.

Public Employer Health Emergency Plan

Lisa Brenon made a motion and Rusty VanTassel seconded to approve the Public Employer Health Emergency Plan for the Town of Pamelia which has been developed in accordance with New York State legislation S8617B/A10832 to address public health emergency planning requirements. All voted aye; carried.

Attorney Bill Buchan

Attorney Bill Buchan stated that revisions to Local Law for water/sewer should be carefully looked at as to what the current markets and current needs are.

He stated that it would be a major revision and the Town would have to redraft and file the new law which will take several months.

Bill Buchan stated that in lieu of trying to hurry to modify the Law, he suggests the Town construct a contract with UPS and Love's Travel Stops that provides them with a fee structure and the services necessary for them to build. They can then move forward with their projects and the Town is compensated for the cost of the review.

He also reported that he has drafted a letter to Mr. Patel for resolution of the Liberty Avenue turnaround dispute.

He stated that a resolution to the situation would be for Mr. Patel to post a bond guaranteeing that the proper structure approved by the Superintendent of Highways would be put in place.

He stated that he along with Highway Superintendent Bruce Call have come up with an amount of $25,000 for a bond in the event that the Town would have to build the turnaround.

He also has been working on easements for the Water Project.

Bill reported that Jefferson County has offered to transfer a 35'x58' parcel of land on Rt 12 to the Town for $1.00 in lieu of a property easement. They will provide the legal work to transfer the property to the Town and it would be tax exempt. He recommends the Town accept this offer.

Ken Hart made a motion and Lisa Brenon seconded to enter into an agreement with the Jefferson County Attorney for the transfer of a parcel of land on Rt 12 for $1.00 in lieu of a property easement. All voted aye; carried.

The Town Board also agreed to allow Bill Buchan to send the letter to Mr. Patel regarding the Liberty Avenue turnaround.

Highway Superintendent

John Condino stated that since the Town Board in February wanted more information and figures for a new plow truck, he has been working on a plan with the Highway Superintendent and they have decided that they should hold off on a purchase this year, until they get a plan together to see when would be a good time to purchase.

Zoning and Code Enforcement

Walt VanTassel reported that the UPS and Suit Kote projects are moving forward.

Supervisor Scott Allen stated that part of the property for the Suit Kote project is in the Water District and the Sewer District stops in the middle of Rt 342. They are interested in municipal water and are not sure about the sewer yet.

After talking with John Condino and Bill Buchan, Scott stated that he feels the best method right now would be that they would be an out of district user because it would be a very long, extensive, about four to six months of paperwork to do a District expansion and consolidate District #1.

Attorney Bill Buchan stated that the Town could set up a contract with Suit Kote, but that would have a risk if a water bill is not paid. He stated that being in a district is the best way because unpaid water can be re-levied on the County taxes.

After a discussion, Rusty VanTassel made a motion and Ken Hart seconded to accept them as an out of district user, but agreed that Scott will continue to talk with Suit Kote concerning this. All voted aye; carried.

Public Comments

Carl Herman inquired if when construction on the Water Project will begin.

John Condino stated that it is out for agency review which typically takes about 45 days. He stated that the Project will be out to bid in April or May.

Mike Booth asked about the yearly cost to homeowners, which Scott explained that there is a monthly usage bill and also a yearly debt retirement on the County taxes.

Payment of the Bills

Lisa Brenon made a motion and Rusty VanTassel seconded to pay the General Fund bills totaling $222,506.74 No 36 - 52, Highway Fund bills totaling $225,776.60 No.35 - 48, Special District Fund bills totaling $90,359.15 No 17 - 26, and Capital Fund bills totaling $49,521.82 No. 6 - 8. All voted aye; carried.

The next scheduled meeting will be April 12, 2021 at 7:00 p.m.

Adjournment

The meeting adjourned at 8:28 p.m. on a motion made by Rusty VanTassel and seconded by Ken Hart. All voted aye; carried.

Gwen Call

Gwen Call
Town Clerk
March 8, 2021