Proceedings of a regular meeting of the Town Board of the Town of Pamelia held on Monday, May 13, 2024 at the Municipal Building, Route 37; Supervisor Scott Allen called the meeting to order at 7:02 p.m. Council members present were Lisa Brenon, Ricky VanTassel, Samantha Eves, and David Hart. Highway Superintendent Bruce Call, Engineers John Condino and Dustin Clark, and Supervisors Clerk Annie Snyder were also present.

Funds Amended

A motion was made by Lisa Brenon and seconded by David Hart to amend the April 8, 2024 General Fund total from $17,409.83 to $17,769.29 to add Spectrum bill. All voted aye; carried.

A motion was made by David Hart and seconded by Ricky VanTassel to amend the April 8, 2024 Special Districts Fund total from $129,853.36 to $129,499.95. All voted aye; carried.

Samantha Eves made a motion and David Hart seconded to amend the Capital Fund total from $1,197.00 to $114,019.47 to add approved bills. All voted aye; carried.

Budget Appropriations

A motion was made by Lisa Brenon and seconded by David Hart to approve the following budget appropriations. All voted aye; carried.

General Fund

| | |
|---|---|
| To: A1460.4 | + $2,000 |
| From: A1990.4 | - 2,000 |
| To: A4020.4 | + 900 |
| From: A1990.4 | - 900 |
| To: A8160.4 | + 1,000 |
| From: A1620.4 | - 1,000 |
| To: B1420.4 | + 1,000 |
| From: B8664.4 | - 1,000 |

A motion was made by David Hart and seconded by Samantha Eves to approve the following budget appropriations. All voted aye; carried.

Water District

| | |
|---|---|
| To: SW9730.6 | + 230,000 |
| To: SW9730.7 | + 5,497.26 |
| From: SW9710.6 | - 235,497.26 |

Minutes approved

Minutes of the April 8, 2024 regular meeting and the April 22, 2024 special meeting were approved as submitted on a motion made by Lisa Brenon and seconded by Samantha Eves. All voted aye; carried.

Supervisor Scott Allen asked the Board if there were any questions or concerns on the Standard Operating Procedures which he distributed last month.

Ricky VanTassel stated that he thinks it should be put in the procedures, that using only certain contractors to hook up water/sewer should be recommended but not required.

Scott Allen responded that it is required by the Health Department to use only certified contractors.

David Hart stated he thinks it should be spelled out and included, all information including the Route 3 Sewer requirements. David suggested that the application should be included in both packets, and also the procedure should state that the equipment should be a certain piece of equipment or as approved by the Town.

Dustin Clark suggested making it standard as what equipment is being used today, but plan on reviewing it every so often to make sure you have the updated equipment.

There was also a discussion on allowing Out of District users, and Dustin Clark explained the use of pipe bedding and back-fill.

Scott Allen presented Amendment #1 to the Operation and Maintenance Agreement for Wastewater Facilities between the Development Authority of the North Country and the Town of Pamelia. The Town has requested the Authority expand the scope of services to include additional wastewater facilities for the Town's Sewer District 9, and also additional charges for the expanded scope of services.

Lisa Brenon made a motion and Ricky VanTassel seconded to approve Amendment #1 to the Operating and Maintenance Agreement for Wastewater Facilities between DANC and the Town of Pamelia. All voted aye; carried.

Barton & Loguidice

Engineer Dustin Clark provided a Water/Sewer Project update. He reported that 730 of 787 total meters have been replaced to date, and NCC will continue installations.

Also, Core and Main is troubleshooting the Sensus system.

Dustin presented Amendment #7 to the Engineering Services Agreement with the Town for Consolidated Water District No. 1. This will include modifications to services and an increased payment of $55,000.

Samantha Eves made a motion and Lisa Brenon seconded to accept Engineering Amendment #7. Roll call vote as follows: Scott Allen, yes; David Hart, yes; Samantha Eves, yes; Lisa Brenon, yes; Ricky VanTassel, yes; carried.

Scott Allen presented a fee schedule from Fiscal Advisors Financial Services Agreement Amendment with an increase in fees to $32,000.

Lisa Brenon made a motion and Samantha Eves seconded to approve the Financial Services Agreement Amendment with Fiscal Advisors. Roll call vote as follows: Scott Allen, yes; Lisa Brenon, yes; David Hart, yes; Samantha Eves, yes; Ricky VanTassel, yes; carried.

Dustin Clark reported that they have received the DOT work permit for the additional water main replacements on Rt 37 North.

Supervisor Scott Allen reported that he will be closing on short-term financing this summer on the Water Main Replacement Route 37 North Project.

Scott is proposing that the Town move money from the General Fund to pay this. The Town would borrow $1 million with zero interest so that no interest will be passed on to the users. The money will be going back into the General Fund when the Grants come in. We would probably still have to do a Band, which would have to be paid back by January 1st.

After a discussion, David Hart made a motion and Ricky VanTassel seconded to approve borrowing money, up to $1 million, and move $500,000 in May and can adjust to move more in June if needed. All voted aye; carried.

Dustin Clark presented Change Order No. 1 for North Country Contractors Contract which includes updated drawings requested by the DOT in compliance with the Highway Work Zone Permit.

David Hart made a motion and Samantha Eves seconded to approve Change Order No. 1 for North Country Contractors Contract. All voted aye; carried.

Rt. 37 Sewer Improvements Project – Dustin Clark reported that B&L are revising report to include expansion area and the income survey is underway.

Rt. 12 Sewer Project – Dustin reported that the income survey is underway and B&L is preparing the Preliminary Engineering Report.

Dustin Clark presented and reviewed the Full Environmental Assessment Form, SEQR Part 2, the Identification of Potential Project Impacts, and Part 3, the Evaluation of the Magnitude and Importance of Project Impacts and Determination of Significance.

Resolution #12

David Hart offered Resolution #12 and Samantha Eves seconded Determining that the Proposed Town of Pamelia Sewer District No. 9 Project is a Type 1 Action and will not have a significant adverse impact on the Environment. Roll call vote as follows: Scott Allen, yes; Lisa Brenon, yes; Ricky VanTassel, yes; Samantha Eves, yes; David Hart, yes; adopted.

Resolution #13

Dustin Clark reviewed Resolution #13, the Lateral Restriction – Conditions on Future Service for the Town of Pamelia Sewer District No. 9 Project within an Agricultural District.

Lisa Brenon offered Resolution #13 and David Hart seconded imposing Lateral Restrictions and Conditions on Future Service for the Town of Pamelia Sewer District No. 9 Project.
Roll call vote as follows: Scott Allen, yes; Lisa Brenon, yes; Samantha Eves, yes; Ricky VanTassel, yes; David Hart, yes; adopted.

Resolution #14

David Hart offered Resolution #14 and Samantha Eves seconded Scheduling a Public Hearing on Monday, June 10, 2024 at 7:15 p.m. regarding the proposed expansion of Pamelia Sewer District No. 9 to provide installation of a low-pressure collection system, grinder pump stations, decommissioning of existing septic tanks, and improving the existing Town owned County and FX Caprara pump stations that convey flows to the Development Authority of the North Country's collection system and ultimately being treated be the City of Watertown. All voted aye; adopted.

Supervisor Scott Allen presented the Financial Advisory Services Agreement from Fiscal Advisors, who agrees to act as financial advisors for the Town of Pamelia's Rt 37 Water Main Replacement Project.

Samantha Eves made a motion and Lisa Brenon seconded to allow Scott Allen to sign the Financial Advisory Services Agreement with Fiscal Advisors for the Rt 37 Water Main Replacement Project. All voted aye; carried.

Public Comments

Steve Cole, resident of Sawdy Road presented to the Board a petition to not allow the widening of Sawdy Road. He stated that it is a dead-end road and there are children playing outside. He also feels that there would be extra traffic and speeding cars.

Supervisor Scott Allen responded that he feels that roads should be wide enough so two cars can meet without going off the road. There was a short discussion.

Scott Allen reported that the Development Authority has increased water/sewer rates effective April 1, 2024 through March 31, 2025.

Scott stated that District 2 has increased .34 per 1,000 gallons, District 1 has increased .33, Consolidated District 1 has increased .35, Sewer District 3 increased .27, and Sewer District 9 has increased .28.

Scott will review the rates before adjusting for water/sewer customers in the Town.

Scott Allen stated he has received a letter from the Town of Champion and Assemblyman Scott Gray's office asking for the Town to sign on to a lawsuit in regards to changing of the election years to even years to match the presidential elections.

Scott doesn't feel he has enough information at this time to go forward.

Payment of the Bills

David Hart made a motion and Ricky VanTassel seconded to pay the General Fund bills totaling $21,813.08 No. 82 - 104, Highway Fund bills totaling $8,230.28 No. 72 - 90, Special District Fund bills totaling $56,947.57 No. 52 - 60, and Capital Fund bills totaling $233,162.58 No. 10, including Consolidated District No. 1 Water Project totaling $148,430.59, Water Main



Replacement totaling $59,230.74, Sewer District 10 totaling $14,101.25 and Sewer 9 totaling $11,400.00, Trust & Agency bills totaling $7,332.87 No 6, and Love's Escrow of $1,837.50. All

voted aye; carried.

Adjournment

The meeting adjourned at 9:11 p.m. on a motion made by David Hart and seconded by Samantha Eves. All voted aye; carried.

Gwen

Call

Town Clerk
May 13, 2024