Proceedings of a regular meeting of the Town Board of the Town of Pamelia held on Monday, November 14, 2022 at the Municipal Building, Route 37; Supervisor Scott Allen called the meeting to order at 7:00 p.m. Council members present were Kenneth Hart, Lisa Brenon, Ricky VanTassel, and Rusty VanTassel. Highway Superintendent Bruce Call, Engineer John Condino, Attorney Bill Buchan, and Supervisors Clerk Annie Snyder were also present.

Minutes approved

Minutes of the October 10, 2022 regular meeting and the October 24, 2022 special meeting were approved as submitted on a motion made by Lisa Brenon and seconded by Rusty VanTassel. All voted aye; carried.

Funds Amended

A motion was made by Rusty VanTassel and seconded by Ken Hart to amend the October 10, 2022 Trust and Agency Fund total from $10,532.86 to $10,532.17 to correct a .70 error. All voted aye; carried.

A motion was made by Lisa Brenon and seconded by Ken Hart to amend the Capital Fund total from $1,550,549.26 to $1,455,867.20 to subtract bills not yet approved by the EFC. All voted aye; carried.

A motion was made by Rusty VanTassel and seconded by Lisa Brenon to amend the Special Districts Fund total from $ 62,146.62 to $62,663.36 to add two bills which were previously approved in the Capital Fund. All voted aye; carried.

Budget Appropriations

A motion was made by Lisa Brenon and seconded by Ricky VanTassel to approve the following budget appropriations. All voted aye; carried.

General Fund - A

From: A9010.8	-	$1,000
To: A4020.4	+	1,000
From: A1620.4	-	3,000
To: A1420.4	+	3,000

General Fund - B

From: Fund Balance	-	29,274
To: B8666.4	+	29,274

Special Districts Fund – Water

From: SW8340.4	-	700
To: SW1380.4	+	700

Sewer - Outside User

Supervisor Scott Allen stated that the Town had received a request for an out of district user for sewer on Rt. 37. He reported that North Country Contractors did the work and it has been completed.

Scott asked the Board about the rate to be charged. He stated that outside water users are charged the water rate of $3.75 plus 10%.

Attorney Bill Buchan reviewed the Out of District User Agreement with the Board. Scott stated that any maintenance will be the responsibility of the owner.

A motion was made by Rusty VanTassel and seconded by Ricky VanTassel to set the new Sewer Outside User rate at $3.85 plus 10%. All voted aye; carried.

Barton and Loguidice

John Condino gave the Board an update on the progress of the Water Project stating that the Project is moving along very well. They are concentrating on the Rt. 12 area and have completed the water service to the Love's Travel Stop.

John reported that the application for the WIIA grant for the sewer improvement project was not approved.

John reported that they have been working on the transfer of the sewer pump station at the County Highway barn and the amendment to approve the transfer of the property will be before the Jefferson County Board next week. He stated that Attorney Bill Buchan should have the final agreement for review at the December meeting.

John stated that Love's Truck Stop is also considering improvements to the pump station.

Scott Allen reported that the Town was awarded a $50,000 Engineering Planning Grant for the Rt. 12 Sewer Study.

John Condino presented an Amendment to the Town Engineering Agreement between the Town of Pamelia and Barton & Loguidice for Professional Services.

Rusty VanTassel made a motion and Lisa Brenon seconded to approve Amendment #1 to the Town Engineering Agreement between the Town of Pamelia and Barton & Loguidice for Engineering and Professional services. Total compensation for the additional services will be $3,500. All voted aye; carried.

John Condino also presented an Amendment to the Agreement between the Town of Pamelia and Barton & Loguidice for Professional Services for the Overhead Door Project.

The total compensation for services and reimbursable expenses is estimated to be $2,241.50 to be added to the escrow account.

Rusty VanTassel made a motion and Ricky VanTassel seconded to approve the Agreement between the Town of Pamelia and Barton & Loguidice for Professional Services for the Overhead Door Project. All voted aye; carried.

Supervisor Scott Allen stated that the insurance carriers were not ready with information to present to the Board tonight, but NYMIR and Fuller's will be present at the December meeting.

Public Comments

Walt VanTassel asked the Board if it was possible to take off boards from doors at the Hotis Motel to enter to see what work needs to be done.

Attorney Bill Buchan stated that the Town is following due process and will have a hearing with the owner to show cause as to why the building should left as is and what plans he has for renovating it, or the Town Board can decide to demolish it.

Bill suggests that Walt wait till after the hearing, then the Board can decide how to proceed. Bill stated that if the owner does not appear, the Board has the discretion to move forward.

A discussion followed.

Resolution #35

Lisa Brenon made a motion and Scott Allen seconded establishing a date for a hearing before the Town Board for the owner of the Hotis Motel to be heard on the matter of the demolition of the structure by order of the Town Board. Ken Hart voted aye; carried. Rusty VanTassel and Ricky VanTassel recused themselves.

After a discussion, Bill Buchan stated he will send a letter to the owner stating that a hearing date has been set for December 5, 2022 at 6:00 pm to plead his case.

Payment of the Bills

Rusty VanTassel made a motion and Ken Hart seconded to pay the General Fund bills totaling $75,129.44 No. 194 – 220, Highway Fund bills totaling $17,917.71 No. 133 – 150, Special District Fund bills totaling $91,868.57 No. 113 – 131, Capital Fund bills totaling $1,263,470.15 No. 50 - 56, and Trust and Agency bills totaling $ 10,533.56 No. 11. All voted aye; carried.

Adjournment

The meeting adjourned at 7:52 p.m. on a motion made by Lisa Brenon and seconded by Rusty VanTassel. All voted aye; carried.

Gwen Call

Gwen Call
Town Clerk
November 14, 2022