Proceedings of a regular meeting of the Town Board of the Town of Pamelia held on Monday, October 14, 2019 at the Municipal Building, Route 37; Supervisor Scott Allen called the meeting to order at 7:01 p.m. Council members present were Timothy Kelly, Kenneth Hart, Grace Pruitt and Lisa Brenon. Highway Superintendent Bruce Call, Code Enforcement Officer Walt VanTassel, and Supervisors Clerk Annie Snyder were also present. Attorney Dave Renzi entered the meeting at 7:03 pm.

Minutes approved

Minutes of the September 9, 2019 regular meeting and the September 30, 2019 special meeting were approved as submitted on a motion made by Ken Hart and seconded by Lisa Brenon. All voted aye; carried.

Budget Appropriations

Tim Kelly made a motion and Ken Hart seconded to approve the following 2019 budget appropriations. All voted aye; carried.

General Fund
To: A6772.4 + $800
From: A1990.4 - 800

Highway Fund
To: DB5112.1 + $1,800
From: DB5110.1 - 1,800

Sewer District
To: SS8120.4 + $10,000
To: SS8130.4 + 10,000
From: Fund Balance

Funds Amended

A motion was made by Ken Hart and seconded by Lisa Brenon to amend the September 9, 2019 General Fund total from $8,721.57 to $8,689.81 to subtract $31.76 which was in the wrong fund, and to amend the Capital Fund total from $1,100 to $1,118.82 to include No. 10. All voted aye; carried.

Real Estate Agent Costa Deir was present along with clients who wish to purchase the church located at the corner of Hinds Rd. and Rt. 37 for use as a small retail space. The property is presently zoned residential, and they are petitioning to extend to the commercial zone across the street or extend to the agricultural residential zone directly behind the building.

Julie Thomas, who owns and operates the Old Tattered Flag in her home at Pamelia 4 Corners states she would us the space for production and processing of patterns and material.

Zoning Officer Walt VanTassel stated that Hinds Rd is zoned R1, and therefore it would require a zoning change.

Attorney Dave Renzi stated that the first step for them would be to go to the Planning Board, who would have to recommend the zoning change and the Town Board would hold a public hearing and would have to amend the Local Law.

Supervisor Scott Allen stated that small retail can be in Commercial or AR.
A discussion followed.

Liberty Avenue

Attorney Bill Buchan was present and reported he has reviewed Local Law #4, the Highway Law, and explained that the Highway Superintendent has discretion to issue stipulations on building the private road and driveway off Liberty Avenue. He stated the permit was issued with stipulations and must be inspected before and after the intersection has been constructed before being issued a Certificate of Occupancy.

Attorney Buchan stated that Mr. Patel has the options of constructing the road, challenge the permit, or do not construct.

After a discussion, Attorney Buchan and the Town Board suggested Mr. Patel draw a sketch of his proposal and bring to the Highway Superintendent to see if that will work as a solution. If so, the permit can be modified.

Tim Kelly asked if the Town has signed for the turnaround on Liberty Ave. Attorney Dave Renzi reported that the Town does not have a signed Resolution for the transfer of the small piece of land on Liberty Avenue to Sciuga. He stated that Sciuga has paid for the survey and paid for recording of the map. Dave Renzi also stated that he has reserved the easement for the Town.

Scott Allen stated he will contact Sciuga to get the information so the Resolution can be adopted to transfer the small piece of land back to Sciuga.

Speed Reduction

Mike Booth, resident of Military Rd. stated he had sent a letter to the Town requesting a speed reduction at the intersection of Rt. 12 and Military Rd. because of the many accidents which occur there.

After a discussion, Supervisor Scott Allen stated that there would need to be a Resolution from the Town which would be sent to Jefferson County and the NYS DOT for approval.

Scott Allen suggested Mr. Booth attach a petition, which Mr. Booth stated he is willing to get.

Barton and Loguidice

John Condino reported he is expecting to hear back from the funding agencies for the Water Project in the next 60 days.

Tentative Budget

Scott Allen stated there was a mistake on line SF1120 of the 2020 Tentative Budget, which was $500 short. The amount should be $198,377.

Lisa Brenon had a question on the machinery account DA51302 for $212,000, and why it couldn't be taken from the Highway Fund balance of $454,762 which was on the August Financial Statement. Supervisor Scott Allen explained how that account works and that the funds in the account are for expenses coming in.

There was a discussion on Asset Management. Scott Allen stated the only Asset Management there is in the Town is the Highway Superintendent's inventory of machinery and equipment and the fire hydrants and valves are now GIS mapped.

Grace Pruitt made a motion and Lisa Brenon seconded to accept the 2020 Tentative Budget with the $500 correction. All voted aye; carried.

Correspondence

Scott Allen stated he has received a notice from Charter Communications with price changes for Spectrum.

Supervisor Allen stated the Public Hearing for the 2020 Budget will be October 28, 2019 at 7:00 pm.

Tim Kelly made a motion and Ken Hart seconded to support a speed limit change on Rt. 12 and Military Rd. All voted aye; carried. A Resolution will be sent to Jefferson County and the NYS DOT.

BAR Appointment

Tim Kelly made a motion and Ken Hart seconded to re appoint Susan Greenwood to the Board of Assessment Review for a 5-year term ending September 30, 2024. All voted aye; carried.

Tug Hill Commission

Tim Kelly made a motion and Lisa Brenon seconded to allow Planning Board and Zoning Board of Appeals members to earn credits for attending the training provided by the Tug Hill Commission on October 28th at 7:00 pm. All voted aye; carried.

Payment of the Bills

Grace Pruitt made a motion and Lisa Brenon seconded to pay the General Fund bills totaling $20,586.70 No. 173 - 188, Highway Fund bills totaling $76,237.71 No. 137 - 150, Special Districts Fund bills totaling $61,281.77 No. 91 - 101 and Capital Fund bills totaling $27,564.86 No. 11 - 14. All voted aye; carried.

Adjournment

The meeting adjourned at 9:09 p.m. on a motion made by Tim Kelly and seconded by Scott Allen. All voted aye; carried.

Gwen Call
Town Clerk
October 14, 2019