Proceedings of a regular meeting of the Town Board of the Town of Pamelia held on Monday, October 14, 2024 at the Municipal Building, Route 37; Supervisor Scott Allen called the meeting to order at 7:00 p.m. Council members present were Lisa Brenon, Ricky VanTassel, Samantha Eves, and David Hart. Highway Superintendent Bruce Call, Engineers John Condino and Dustin Clark, and Supervisors Clerk Annie Snyder were also present.

Minutes approved

Minutes of the September 9, 2024 regular meeting were approved as corrected, and minutes of the October 7, 2024 special meeting were approved as submitted on a motion made by David Hart and seconded by Lisa Brenon. All voted aye; carried.

Budget Appropriations

David Hart made a motion and Samantha Eves seconded to approve the following budget appropriations. All voted aye; carried.

Highway Fund

From: DA5142.1	- 21,000
To: DA5130.1	+ 9,000
To: DA 5140.1	+ 12,000
From: DB9040.8	- 8,500
To: DB5110.1	+ 500
To: DB5112.1	+ 8,000

Funds Amended

A motion was made by Samantha Eves and seconded by David Hart to amend the September 9, 2024 Special Districts Fund total from $18,277.78 to $20,514.83 to subtract a bill which was in the wrong folder and to add No. 104 - 105, and to amend the General Fund Fund total from $8,178.23 to $6,432.77 to add omitted bill and No. 176. All voted aye; carried.

Barton & Loguidice

Engineer Dustin Clark updated the Board on the Water Project stating that there is still meter work going on. Lateral and Water Meter Replacement Letters have been sent out. All base bid and additive section 1-4 water main are complete, and the Cathodic Protection System has been installed in the water tower.

Dustin reported that a new Base Station will be installed on Bush Road.

Dustin Clark presented Engineering Amendment No. 8 to the Engineering Services Agreement.

This Amendment will cover modifications to services of the Engineer and modifications of payment to Engineer covering the Inspector which B&L would like to keep till the end of November.

The Amendment amount will be $60,000, which Dustin stated is in the Project cost and will be transferred from contingency.

Lisa Brenon made a motion and Samantha Eves seconded to allow Supervisor Scott Allen to sign the Contract Amendment. All voted aye; carried.

Water Main Replacement Project – The pilot hole is through for the rock drill under Rt 781. The contractor will chip the rock out and install the pipe.

Sewer District 10 – Rt 37 Sewer Improvements Project - Dustin Clark reported that the Town did not qualify for the DEC Water Quality Improvement Grant.

Upcoming work includes District formation and the Referendum process.

Dustin stated that the Town must re-approve the same Resolution that was passed at the September meeting because a Permissive Referendum did not get published within 10 days of passing the Resolution.

Resolution #19

Scott Allen offered Resolution #19 for the Establishment of Town of Pamelia Sewer District #10 after Public Hearing.

David Hart made a motion and Ricky VanTassel seconded to adopt Resolution #19.
Roll call vote as follows: Scott Allen, yes; David Hart, yes; Ricky VanTassel, yes; Samantha Eves, yes; Lisa Brenon, yes; adopted.

Town Designated Engineer Projects -

B&L and the Town is working on EPA/NYSDOH mandatory lead service lateral inventory.

B&L is preparing bid drawings and specs for a Town Hall Roof/Window/Door Replacement project.

Scott Allen showed the Town Board a pressure regulating valve that was replaced which had a ¼ inch hole in it and water was leaking in the resident's front yard. Workers from NCC and DANC are performing the work.

There was a discussion about checking the condition of all meter pits in the Town.

Scott Allen reported that the water tower has been offline for a week while the cathodic protection system is getting installed. The water tower will be re-chlorinated and put back online in a few days.

Scott stated that we are using 60 gallons of water per minute during the night, so probably still have leaks somewhere.

Scott stated that IXOM will be coming October 23rd to evaluate the aeration system in the water tower. Some of the equipment has bends in it, and they will be evaluating and doing repairs.

Supervisor Scott Allen stated that DANC will start exercising valves and hydrants and getting the hydrants back up and working so that the system can be brought back to normal operating pressure.

Scott also reported that that they are getting the sewer wet wells pumped out and cleaned, which has reduced run times of the pumps.

2025 Preliminary Budget

Scott Allen stated that line item SW1001 will rise ½ EDU for the Final Budget.

There was a discussion on the Deputy Clerk position and the salary.

Scott reported that Health Insurance premiums are increasing approximately 4.9 percent.

Lisa Brenon made a motion and Ricky VanTassel seconded to keep the Health Insurance Policy the same. All voted aye; carried.

Scott Allen stated that the Public Hearing on the Preliminary Budget will be October 21, 2024.

David Hart questioned the line item for Interfund Transfer which will be used to pay for the plow truck that was ordered last year.

There was a discussion on whether to leave a $70,000 transfer for possibly purchasing a pickup truck in the Budget, or leave it in the General Fund until needed.

Samantha Eves made a motion and Ricky VanTassel seconded to move $70,000 back to the General Fund. All voted aye; carried.

After discussing further, Scott Allen stated that only $29,000 came from the General Fund so that will be returned, but the remainder of the $70,000 came from the Snow and Ice Contract for the Highway Fund, so will be returned to that Fund.

There was a discussion on setting up reserve funds for the Highway Department.

Public Comments

Leon Walts, owner of Longway's Diner stated he is being charged six EDU's for water and sewer, and would like to get them reduced. He stated that since the fire, he is not currently using any water.

Supervisor Scott Allen responded that he bases everyone's usage prior to March 1st, and could only be changed at that time and would depend on usage or what remains on the property.

After a discussion, Scott Allen made a motion and Ricky VanTassel seconded to give the owner of Longway's Diner a 50% credit of the K gallon usage on the last water bill because a valve could not be turned off the night of the fire. All voted aye; carried.

Supervisor Scott Allen reported that the owner of the Hotis Motel has requested the removal of the second meter on the property that is not being used.

Scott Allen stated that North Country Contractors has removed the meter and the second service lateral.

David Hart made a motion and Lisa Brenon seconded to bill the owner of the Motel the cost of the removal of the meter and lateral. All voted aye; carried.

Scott Allen stated that the Evans Mills Ambulance Squad has updated their Budget proposal. They are requesting $28,000 toward the purchase of a LUCAS 3 device, which is an automatic CPR machine. A short discussion followed.

Payment of the Bills

Lisa Brenon made a motion and Ricky VanTassel seconded to pay the General Fund bills totaling $28,314.97 No. 177 – 193, Highway Fund bills totaling $50,789.17 No. 153- 167, Special District Fund bills totaling $106,938.52 No. 106 - 120, and Capital Fund CD1 bills totaling $209,142.83 No. 39 - 40, Water Main Replacement totaling $86,524.80, Sewer District 10 totaling $4,058.75 and Sewer 9 totaling $1,000.00, Trust & Agency bills totaling $9,410.52 No 19, including Love's escrow of $9,251.75 and National Grid escrow of $547.50. All voted aye; carried.

Adjournment

The meeting adjourned at 9:17 p.m. on a motion made by Ricky VanTassel and seconded by Samantha Eves. All voted aye; carried.

Gwen

Call

Town Clerk
October 14, 2024