Proceedings of a regular meeting of the Town Board of the Town of Pamelia held on Monday, September 13, 2021 at the Municipal Building, Route 37; Supervisor Scott Allen called the meeting to order at 7:01 p.m. Council members present were Kenneth Hart, Rusty VanTassel and Lisa Brenon. Council member Grace Pruitt entered the meeting at 7:09 p.m. Highway Superintendent Bruce Call, Zoning & Code Enforcement Officer Walt VanTassel, Engineer John Condino, and Attorney Bill Buchan were also present.

Minutes Approved

Minutes for the August 9, 2021 regular meeting were approved as corrected on a motion made by Lisa Brenon and seconded by Rusty VanTassel. All voted aye; carried.

Budget Appropriations

Rusty VanTassel made a motion and Ken Hart seconded to approve the following budget appropriations. All voted aye; carried.

General Fund		
To: B1420.4	+	$800
From: Fund Balance	-	800
Water Districts		
SW2680		$6,707.96 - Insurance recovery

Scott Allen reported that the Rt. 3 Sewer Board passed the 2022 Budget with an increase in the fixed rate EDU's to $289 for Sewer Districts #2 and #8.

Rusty VanTassel made a motion and Lisa Brenon seconded to allow Supervisor Scott Allen to raise the property tax rate for Sewer District #2 and #8 to $289 for 2022. All voted aye; carried.

Zoning and Code Enforcement

Walt VanTassel reported that a truck was using Wayside Drive to bring in heavy equipment for the Wayside Drive Solar Project.

Scott Allen received notice that it was being unloaded at the wrong site.

Walt stated that they are aware that they are not supposed to be on that road, and that they will not unload there in the future.

Walt also reported that a mattress and about a dozen bags of trash were on the side of Hinds Road.

Bruce Call stated that it is a rental property and does not have a phone number. He stated that the trash was still there and he has moved it to the driveway.

Walt VanTassel stated that the resident on White Road is not being cooperative and has told Walt that the case is in Supreme Court.

Walt stated that there is an extension cord plugged into the swimming pool and a refrigerator outside with the door intact. He states that this needs to be addressed.

Attorney Bill Buchan stated that the enforcement action is against the owner of the property, and the decision has not been made yet. Bill stated that Walt could cite the tenant, cite the owner, or he could cite both.

The Town Board suggested that Walt cite both the tenant and the present owner. Also, the Board suggested Walt issue a ticket to appear in court.

Ken Hart made a motion and Rusty VanTassel seconded to allow Walt to continue the process of addressing the electrical issue and the refrigerator on the White Road property. All voted aye; carried.

Resolution #15

The Town of Pamelia has requested an easement across the vacant lot located North of Sheridan Street in the Town of Pamelia and owned by the estate of George Morris Lucas, for the installation of a water main for the ongoing Water Project.

The George Lucas estate has offered to transfer ownership of the 100' X 200' piece of property to the Town of Pamelia.

Rusty VanTassel offered Resolution #15 and Ken Hart seconded authorizing Town Supervisor Allen to execute documents accepting a deed of conveyance for a vacant parcel located north of Sheridan Street from the estate of G. Morris Lucas for new main water line.

Roll call vote as follows: Rusty VanTassel, yes; Ken Hart, yes; Grace Pruitt, yes; Lisa Brenon, yes; Scott Allen, yes; adopted.

Resolution #16

Rusty VanTassel offered Resolution #16 and Lisa Brenon seconded authorizing Town Supervisor Allen to execute easement agreements with National Grid over Town lands on Route 12 to install certain electrical equipment associated with its power distribution system.

Roll call vote as follows: Rusty VanTassel, yes; Ken Hart, yes; Scott Allen, yes; Lisa Brenon, yes; Grace Pruitt, yes; adopted.

Barton & Loguidice

John Condino presented an Engineering Services Agreement between Love's Travel Center and Barton & Loguidice for Municipal Sewer connection.

The scope of services includes 1. Preliminary Engineering Evaluation 2. Map, Plan & Report 3. Environmental Review (SEQRA) 4. District Formation Assistance.

The fee for the scope of services will be $17,000.

Rusty VanTassel made a motion and Ken Hart seconded authorizing Scott Allen to sign the Engineering Agreement between Love's Travel Stops and Barton & Loguidice. All voted aye; carried.

Resolution #17

John Condino presented and reviewed the SEQRA Assessment Form for the District #9 Sewer Expansion which will include multiple properties along Route 12.

Lisa Brenon offered Resolution #17 and Rusty VanTassel seconded in regards to the proposed Town of Pamelia Sewer District #9 Expansion declaring the intent of the Town of Pamelia Town Board to act as Lead Agency for purposes of conducting a SEQRA assessment of the project.

Roll call vote as follows: Rusty VanTassel, yes; Ken Hart, yes; Scott Allen, yes; Lisa Brenon, yes; Grace Pruitt, yes; adopted.

Resolution #18

A new proposed water main for the Consolidated Water District #1 Water Project is required to be installed through CSX owned property on both Bush Road and Plank Road.

Project plans have been submitted and approved by CSX and CSX has drafted an agreement and have identified the insurance requirements and agreement fees to allow the proposed utilities to be installed in the identified areas of CSX's property.

Ken Hart offered Resolution #18 and Lisa Brenon seconded to authorize execution of CSX agreements for water main crossing CSX property on Bush Road and Plank Road and the Town of Pamelia will authorize release of payment to CSX in the amount of $29,275 for agreement, license, and insurance fees.

Roll call vote as follows: Scott Allen, yes; Grace Pruitt, yes; Lisa Brenon, yes; Rusty VanTassel, yes; Ken Hart, yes; adopted.

John Condino presented Change Order No.1 for the Consolidated Water District Expansion. North Country Contractors have proposed a lower cost alternative for water main bedding. The Engineer has reviewed the material and found it to be acceptable for the proposed application. This change order will result in a savings of $68,297.50.

Lisa Brenon made a motion and Rusty VanTassel seconded to accept Change Order No. 1. All voted aye; carried.

Supervisor Scott Allen asked the Town Board if they would agree to allow Scott to make certain decisions on site for certain change orders.

John Condino explained certain situations where an order might need to be put in to save time.

Rusty VanTassel made a motion and Ken Hart seconded to have Scott give verbal notice to council members of potential changes in the Water Project. If there are no absent objections, Scott may go forward with the change. All voted aye; carried.

John Condino reported that the water tower work has been held up for different reasons and is now 85% complete.

Scott Allen stated that he has received a message from Fisher Engineering who is working with National Grid, requesting to talk to the Town Engineers in regard to a water retention district. He stated that National Grid is changing lines in the area.

The Town Board agreed to allow Scott to turn it over to Barton & Loguidice.

Scott Allen reviewed proposals submitted from P&T Supply and Services, Inc. and Development Authority of the North Country for Water Distribution and Sewer Collection System Operations and Maintenance Services for Consolidated Water District #1, Water Districts #1 and #2, and Sewer Districts #3 an #9.

A discussion followed with Engineer John Condino stating the benefits of going with the Development Authority of the North Country for the contract.

Grace Pruitt made a motion and Lisa Brenon seconded to accept the proposal from DANC for Operations and Maintenance Services for Consolidated District #1, Water Districts #1 and #2, and Sewer Districts #3 and #9. All voted aye; carried.

Scott Allen stated he would like to hold the special meeting for the presentation of the tentative budget on October 4, 2021 at 7:00 p.m.

The Preliminary budget would be presented at the regular meeting on October 11, 2021 at 7:00 p.m., and the Public Hearing for the preliminary budget would be held on October 18, 2021 at 7:00 p.m.

Supervisor Scott Allen reported that he has received a partial Covid-19 relief payment. There was a discussion on new water software, a Town website and a text messaging system for the Town that could possibly be covered with the relief payment.

Scott stated to Mike Booth that he will get the speed limit reduction letter for the speed reduction for Rt 12 and Military Rd. to the County.

Rusty VanTassel made a motion to allow Attorney Bill Buchan to get laws from the City of Watertown for sidewalk maintenance, and to adopt them for the Town of Pamelia.

Rusty also would like to possibly do a shared service with the lighting with the State or the City.

Bill Buchan stated he will do research with the City and other Towns to see what laws they have.

A discussion followed.

Payment of the Bills

Lisa Brenon made a motion and Rusty VanTassel seconded to pay the Trust and Agency bills totaling $7,054.50 No. 9, General Fund bills totaling $19,295.35 No. 141 - 159, Highway Fund bills totaling $40,246.25 No. 113 - 128, Special District Fund bills totaling $13,922.75 No 75 - 81, and Capital Fund bills totaling $138,877.92 No. 22 - 30. All voted aye; carried.

Adjournment

The meeting adjourned at 9:19 p.m. All voted aye; carried.

Gwen Call

Gwen Call
Town Clerk
September 13, 2021