Proceedings of a regular meeting of the Town Board of the Town of Pamelia held on Monday, September 14, 2020 at the Municipal Building, Route 37; Supervisor Scott Allen called the meeting to order at 7:00 p.m. Council members present were Kenneth Hart, Lisa Brenon, and Rusty VanTassel. Highway Superintendent Bruce Call, Zoning and Code Enforcement Officer Walt VanTassel, Engineers John Condino and Dustin Clark and Supervisors Clerk Annie Snyder were also present. Council member Grace Pruitt entered the meeting at 7:01 pm.

Minutes approved

Minutes of the August 10, 2020 regular meeting were approved as submitted on a motion made by Ken Hart and seconded by Rusty VanTassel. All voted aye; carried.

Funds Amended

A motion was made by Rusty VanTassel and seconded by Ken Hart to amend the August 10, 2020 General Fund total from $26,078.07 to $39,542.18 to subtract an invoice for $50.89 and to add No. 145.

Junkyard License

Payment has been received from Northstar Transportation of Pamelia for renewal of their junkyard license.

Rusty VanTassel made a motion and Lisa Brenon seconded to renew the junkyard license. All voted aye; carried.

Barton & Loguidice

Engineer Dustin Clark presented the Board with the Engineering Study for a possible sewer expansion in the Town. He explained that they are looking at needs for the existing system and needs of expansion for the east side and north end of Rt. 37, part of Rt. 11, LaMartina Dr., part of Rt. 342 and Allen Dr.

It will be approximately a $9.7 million project with a debt service of between $560 and $720 and monthly charges of $82 - $100. Laterals to the home, grinder pumps and electrical improvements are included in the project. Because pump systems benefit existing users also, they would see an increase of $60 - $70 per year.

Dustin stated there is also a need for sewer in the Rt. 12 and Murrock Circle area, but probably not in this project.

He stated that they will be sending out interest surveys.

Supervisor Scott Allen stated that there is a need in some areas of the Town.

There was a discussion on the cost to existing users and the maintaining of the pump stations.

Engineer John Condino explained some of the differences between the costs of the water project and the proposed sewer project.

Dustin stated that the deadline to submit the report to the EFC is next week. Also, the Town can apply to the WIIA and Rural Development grant programs.

BAR Re-appointment

Rusty VanTassel made a motion and Ken Hart seconded to re-appoint Gary Mack to a 5 year term to the Board of Assessment Review which ends on September 30, 2020. All voted aye; carried.

Highway Superintendent

Bruce Call reported that Auctions International has bids of $8,200 for the Auto Car Truck and $410 for the two gas pumps.

Lisa Brenon made a motion and Ken Hart seconded to accept the bids for the Autocar and the gas pumps. All voted aye; carried.

Bruce stated that Jim Lawrence contacted him stating that the County is interested in purchasing the land north and south of the transfer site which they have been leasing from the Town. They have a lean-to and a salt storage building on the property, and would like to put another set of scales there.

The Town Board agreed to see what kind of offer they have in mind before making a decision.

Barton and Loguidice

John Condino reported that they are making good progress with the lateral easements for the water project and are still on schedule with the project.

Dustin Clark stated that they are looking at getting all applications in by November and putting out to bid in the spring.

Scott Allen talked about the proposed roundabout in the area of the Seaway Plaza, and the possibility of having to establish sidewalk and lighting districts.

Zoning and Code Enforcement

Walt VanTassel asked Supervisor Allen about where he stands with the clean-up and boarding up of the condemned the trailer on Perch Lake Rd.

Scott Allen reported that the County has stated that the Town can relevy the costs of the clean-up on the County taxes, and he has spoken to the insurance company and the attorney regarding the legal aspects. Scott stated he is still working on this.

Walt VanTassel reported that UPS has broken ground in the Bradley Street Industrial Park.

Scott Allen also stated that Purcell's have expanded the water system and the road, and there is possibly another business coming to the Industrial Park.

Supervisor Scott Allen reported that a potential new project is coming to the Town. He stated he has been working with a developer who will be coming to present it to the Town in a month or two.

Scott Allen stated that New York State has issued a new Local Government Retention and Disposition Schedule (LGS-1) on August 1, 2020 which must be adopted by the Town before use.

Resolution #11

Lisa Brenon made a motion and Rusty VanTassel seconded to adopt the new LGS-1 Retention and Disposition Schedule. All voted aye; carried.

Supervisor Scott Allen reported that the Rt. 3 Sewer Board has approved a 2 ½ % rate increase for fixed EDU debt retirement for Districts 2 & 8. The debt retirement would increase from $276 to $283 per EDU.

Scott Allen reported he has received a letter from the two Town Justices and the Court Clerk requesting a 5% raise for 2021.

There was a short discussion. Rusty VanTassel stated that all employees should get the same raise.

Scott stated he is working on the figures for the budget.

Scott Allen stated he must have the tentative budget to the clerk by the end of September. He would like to hold a special meeting on October 5, 2020 at 7:00 for the presentation of the tentative budget.

The preliminary budget would be presented at the October 12, 2020 regular meeting, and the Public Hearing for the preliminary budget would be scheduled for October 26, 2020 at 7:00.

Ken Hart made a motion and Lisa Brenon seconded to approve the above meeting times. All voted aye; carried.

Jefferson County Dog Control

Scott Allen stated he has received notice that the NYS Ag and Markets have conducted an inspection of the Jefferson County Dog Control.

The kennel doors are showing wear and rust. They recommend doing repairs and painting before the next inspection.

Public Comments

Hinds Rd. resident Ed Morrow requested something in writing with the costs to hook up to the new water lines and the options homeowners have.

Scott Allen explained some of the projected costs of hooking up to the lines.
Dustin Clark stated he will send an informational letter.

Gary Mack questioned about an accident that a Town employee had with the town truck. Scott Allen stated that it has been turned into the insurance company.

There was additional discussion on the new water project.

Scott Allen would like to have a formal resolution for support for the requested speed reduction for the intersection of Route 12 and Military Rd. requested by Michael Booth, Military Rd. resident.

Lisa Brenon made a motion and Grace Pruitt seconded to allow supervisor Scott Allen to draw up a Resolution for support of the speed reduction request for the Rt. 12 and Military Rd. intersection. All voted aye; carried.

Payment of the Bills

Rusty VanTassel made a motion and Ken Hart seconded to pay the General Fund bills totaling $39,159.01 No 146 - 167, Highway Fund bills totaling $33,598.43 No.102 - 119, Special District Fund bills totaling $18,639.21 No. 73 – 80, and Capital Fund bills totaling $113,493.45 No. 13 - 17. All voted aye; carried.

Scott Allen stated that the special meeting for the Tentative Budget will be October 5, 2020 at 7:00 pm. The Town Clerk will advertise the meeting.

Adjournment

The meeting adjourned at 8:38 p.m. on a motion made by Rusty VanTassel and seconded by Ken Hart. All voted aye; carried.

Gwen Call

Gwen Call
Town Clerk
September 14, 2020