Proceedings of a regular meeting of the Town Board of the Town of Pamelia held on Monday, September 9, 2019 at the Municipal Building, Route 37; Supervisor Scott Allen called the meeting to order at 7:01 p.m. Council members present were Timothy Kelly, Kenneth Hart, Grace Pruitt and Lisa Brenon. Highway Superintendent Bruce Call, Code Enforcement Officer Walt VanTassel, and Supervisors Clerk Annie Snyder were also present. Attorney Dave Renzi was absent.

Minutes approved

Minutes of the August 12, 2019 regular meeting were approved as corrected on a motion made by Lisa Brenon and seconded by Grace Pruitt. All voted aye; carried.

Barton & Loguidice

John Condino gave an update on the Water Project. He stated Taylor Jennings has completed the application for the WIA Grant and it has been submitted.

John stated that they are working on drafts to the amendments for the City of Watertown and DANC Inter municipal agreements.

Scott Allen reported that he has received the first $15,000 from the Sewer Grant.

John Condino stated that Highway Superintendent Bruce Call will present the plan for repairing the secondary containment structure that they have been working on.

John Condino presented to the Board a Proposal for Professional Engineering Services for Spill Prevention, Control and Countermeasures (SPCC) Plan Assistance.

Scott Allen explained the repairs that are needed on the secondary containment structure.

Scott Allen made a motion and Ken Hart seconded to bring on Barton & Loguidice for assistance with the SPCC agreement for a not-to-exceed fee of $4,750. All voted aye; carried.

John Condino stated that the final Water Tank Warranty inspection should be conducted by December where a certified engineer will check the inside of the Water Tank, which would be included in the Water Project cost.

Scott Allen made a motion and Tim Kelly seconded to hire Ravi Engineering to perform the one day field inspection for a fee of $3,250.54, and any repairs to be made will be done by the painting contractor. All voted aye; carried.

Funds Amended

A motion was made by Tim Kelly and seconded by Ken Hart to amend the August 12, 2019 General Fund total from $36,227.25 to $50,137.25 to include No. 157. All voted aye; carried.

Correspondence

Supervisor Scott Allen reported he has received a notice from Charter Communications - Spectrum - for a change in rates which will take place on or after October 6, 2019.

Scott Allen also received a letter from Jefferson County about an online training program for sexual harrassment in the workplace, which would include a three year contract.

Or, the Town could work with a consulting company to train employees and update employee handbooks.

Scott will get a couple quotes for these.

Scott reported he received notice from Excellus Blue Cross that the rate increase will be 6.1%.

Junkyard License

Ken Hart made a motion and Lisa Brenon seconded to renew the Junkyard License for Northstar Transportation of Pamelia. All voted aye; carried.

Supervisor Scott Allen reported he has reviewed the AUD with the State Comptroller and they have made a few adjustments.

Scott Allen stated that the Jefferson County Supervisors have been working on a new Snow & Ice Contract which will include a 2% increase.

He stated that this does not pertain to the Town of Pamelia because we do not plow any County roads.

Scott Allen reported that Town Assessor Alex Marchenkoff has been working on exemptions and also data collections.

Scott stated he has been working on the budget with the Tentative Budget Presentation being scheduled for September 30, 2019 at 7:00 pm.

The regular meeting will be October 14th and the Public Hearing for the Preliminary Budget is scheduled for October 28th.

Highway Superintendent

A quote was received from Jefferson Concrete for the precast walls for the fuel storage containment. The quote was $8,274 which includes two boom trucks for two hours each.

Also two quotes for the piping were received from Docteur Environmental for $3,625 and from Bach for $4,665 which would include environmental flex line.

After a short discussion, Scott Allen made a motion and Tim Kelly seconded to accept the quote from Bach for $4,665. All voted aye; carried.

Scott Allen made a motion and Tim Kelly seconded to accept the Jefferson Concrete proposal for the precast walls for $8,274. All voted aye; carried.

Code Enforcement

Walt VanTassel stated he still has no answer on the cleanup of the Military Rd. property.

Also, the Wayside Dr. property has all been cleaned up, and the garbage on Rt. 37 has also been cleaned up.

Walt stated he has received a call on a Rt. 11 property and will look into this.

Walt has also received an anonymous letter from someone on Allen Dr. about houses that are too close to a property line.

Walt reported that Mr. Patel would like to build a house on Liberty Ave.

Supervisor Scott Allen stated that there are concerns about road frontage and the driveway.

Highway Superintendent Bruce Call stated he needs the driveway or road to be built to Town specifications with a turnaround.

After a discussion, Scott Allen requested Mr. Patel bring his plans to the September 30th meeting.

Tug Hill Commission

Tim Kelly made a motin and Ken Hart seconded to allow Planning Board and Zoning Board members to earn credits for attending the training provided by the Tug Hill Commission. All voted aye; carried.

Public Comments

Rt. 11 resident Cal Herman asked if the Town of Pamelia could possibly purchase fuel from the State DOT instead of putting money into the old fuel containment.

The Board agreed to look into getting information on purchasing fuel off site.

Grace Pruitt made a motion and Tim Kelly seconded to put the motion to repair the fuel containment on hold until they check into a fuel contract. All voted aye; carried.

Resident Randy Charlton asked if there had been any decision on the Doolittle issue. Scott Allen stated that it is up to Doolittle now.

Lynn Krafft questioned whether the assessment and tax breaks for the Doolittle property been taken care of.

Scott Allen responded that the Assessor has adjusted and updated it.

Payment of the Bills

Tim Kelly made a motion and Ken Hart seconded to pay the General Fund bills totaling $8,721.57 No. 158 - 172. All voted aye; carried.

Lisa Brenon made a motion and Grace Pruitt seconded to pay the Highway Fund bills totaling $156,969.48 No. 125 - 136. All voted aye; carried.

Ken Hart made a motion and Grace Pruitt seconded to pay the Special District Fund bills totaling $24,962.74 No. 84 - 90. All voted aye; carried.

Tim Kelly made a motion and Lisa Brenon seconded to pay the Capital Fund bills totaling $1,100 No. 9 - 10. All voted aye; carried.

Adjournment

The meeting adjourned at 9:07 p.m. on a motion made by Tim Kelly and seconded by Lisa Brenon. All voted aye; carried.

Gwen Call

Gwen Call
Town Clerk
September 9, 2019