Proceedings of a regular meeting of the Town Board of the Town of Pamelia held on Monday, September 9, 2024 at the Municipal Building, Route 37; Supervisor Scott Allen called the meeting to order at 7:00 p.m. Council members present were Lisa Brenon, Ricky VanTassel, Samantha Eves, and David Hart. Highway Superintendent Bruce Call, Engineers Dustin Clark, Marissa Clark and Kyle Nichols, and Supervisors Clerk Annie Snyder were also present.

Minutes approved

Minutes of the August 12, 2024 regular meeting were approved as submitted on a motion made by Samantha Eves and seconded by Lisa Brenon. All voted aye; carried.

Supervisor Scott Allen stated that there is a class on Land Use at Jefferson Community College put on by the Tug Hill Commission at no cost for Planning and Zoning Board members.

Also, there is a class in Onondaga County by the Association of Towns for Planning and Zoning Board training. The cost is $80 per person.

David Hart made a motion and Lisa Brenon seconded to allow Planning and Zoning Board members to attend these meetings for required training hours. All voted aye; carried.

Junkyard License

Lisa Brenon made a motion and Ricky VanTassel seconded to approve the renewal of the Junkyard License for Northstar Auto and Salvage LLC. All voted aye; carried. Samantha Eves abstained.

Scott Allen presented to the Board the Annual Manhole Inspection Report.

The results show that 78 of 103 manholes were found to be in satisfactory condition with no required repairs, 3 manhole cover rings were reset, 5 air release valve manholes were found to be in satisfactory condition with no required repairs, 2 manholes have covers and/or cover rings that are in need of repair, 1 manhole located in a paved area has an offset cover ring, and 14 manholes have excessive hydrogen sulfide damage and/or infiltration.

Town Engineers stated that 17 of these manholes are included in the scope of the Sewer Improvements Project.

There was a discussion on obtaining a list of manholes that will be included in the Project.

Public Hearing

A motion was made by David Hart and seconded by Lisa Brenon to open a Public Hearing at 7:19 p.m. for the Establishment of Sewer District No. 10 and Collection System Improvements Project.

Engineer Kyle Nichols reported that Sewer District 10 will include the North part of Rt. 37, Allen Drive, a portion of Rt. 342, and Rt 11. The Project will also include improvements to pump stations located at Rt. 342, Rt. 37, Willowbrook Drive, Pleasant Acres and Javarone's.

Grinder pumps in existing Sewer Districts 3, 4, and 5 will also be replaced.

Inflow and Infiltration Investigation will be part of this Project, which will include CCTV televising, house inspections, and sewer piping rehabilitation.

There was a discussion about adding additional CCTV to include more sewer lines.

Kyle stated that this is a turnkey Project and will cost $17.5 million. He stated that they have applied for WIIA and BIL grants.

Ricky VanTassel asked if pump station generators will be replaced. Dustin Clark stated that some will be replaced.

David Hart made a motion and Samantha Eves seconded to close the Public Hearing at 7:44 p.m. All voted aye; carried.

Resolution #17

Scott Allen offered Resolution #17 for the Establishment of Town of Pamelia Sewer District #10 after Public Hearing.

Samantha Eves made a motion and Lisa Brenon seconded to accept Resolution #17.

Roll call vote as follows: Scott Allen, yes; David Hart, yes; Ricky VanTassel, yes; Samantha Eves, yes; Lisa Brenon, yes; adopted.

Resolution #18

Scott Allen presented Resolution #18 of the Town Board of the Town of Pamelia Authorizing Expenditure of $11.5 million for Improvements to Sewer District No. 9.

Lisa Brenon made a motion and David Hart seconded to accept Resolution #18.

Roll call vote as follows: Scott Allen, yes; David Hart, yes; Ricky VanTassel, yes; Samantha Eves, yes; Lisa Brenon, yes; adopted.

Bond Resolution

Engineer Dustin Clark presented the Amendatory Bond Resolution authorizing the issuance of $8,530,000 bonds of the Town of Pamelia, Jefferson County, New York, to pay the cost of the increase and improvement of the facilities of the Consolidated Water District in and for said Town.

Samantha Eves made a motion to accept the Amendatory Bond Resolution, and Ricky VanTassel seconded.

Roll call vote as follows: Scott Allen, yes; David Hart, yes; Samantha Eves, yes; Ricky VanTassel, yes; Lisa Brenon, yes; adopted.

Rt. 3 Sewer Board

Scott Allen reported that the Rt. 3 Sewer Board approved an increase in the fixed rate and variable rate for Sewer Districts 2 & 8 for 2025. The fixed rate will be $296, and the variable rate will be $256.

Ricky VanTassel made a motion and Lisa Brenon seconded to accept the rate increases. All voted aye; carried.

Funds Amended

A motion was made by David Hart and seconded by Samantha Eves to amend the August 12, 2024 Special Districts Fund total from $108,043.97 to $108,094.17 to add No. 92. All voted aye; carried.

Budget Appropriations

David Hart made a motion and Samantha Eves seconded to approve the following budget appropriations. All voted aye; carried.

General Fund
Added new revenue codes:
A1116 – Adult use cannabis tax
A3089 – State Aid, other - AIM

From: A2750 – State Aid - AIM - 11,480
To: A3089 + 11,480

From: A1990.4 - 1,000
To: A1460.4 + 1,000

From: General Fund A - 37,000
To: WM Capital Project + 37,000

Water District
From: SW8330.4 - 1,535
To: SW1380.4 + 1,535

From: Fund Balance - 351,000
To: SW9710.6 + 351,000

Public Comments

Howard O'Brien from the Pamelia Volunteer Fire Department reported that the meeting at the fire hall was attended by Scott Allen and congressional representatives where they discussed needs of the station.

Representatives suggested the Department approach the Town to request a donation from the ARPA funds.

He stated the old station will need a new roof and a dehumidifying system.

A new building would cost $1.75 million.

Howard stated they are in the process of getting estimates.

Scott Allen stated that the Fire Department would have to begin with obtaining a grant writer and a financial advisor.

A discussion followed.

Supervisor Scott Allen stated that our Town Building also needs work including a new roof, which has been leaking, and possibly upgrading doors and windows. Also, the installation of a new sign out front.

There was a discussion on how to proceed with getting bids, which must fall under procurement of the ARPA funds.

Scott Allen stated he will contact the Town Attorney and Engineers to proceed with getting information for the next meeting.

The Board set Tentative Budget presentation for October 7, 2024 at 7:00 p.m.
The regular Town Board meeting will be October 14, 2024.
The Public Hearing for the Preliminary Budget will be scheduled for October 21, 2024 at 7:00 p.m.

Payment of the Bills

Ricky VanTassel made a motion and Lisa Brenon seconded to pay the General Fund bills totaling $8,178.23 No. 164 – 176, Highway Fund bills totaling $155,780.70 No. 137 - 152, Special District Fund bills totaling $18,277.78 No. 97 - 105, and Capital Fund bills totaling $197,783.11 No. 35 -38 including Water Main Replacement totaling $196,635.17, Sewer District 10 totaling $147.94 and Sewer 9 totaling $1,000.00, Trust & Agency bills totaling $9,410.52 No 18. All voted aye; carried.

Adjournment

The meeting adjourned at 8:58 p.m. on a motion made by Samantha Eves and seconded by Ricky VanTassel. All voted aye; carried.

Gwen

Call

Town Clerk
September 9, 2024